

1 **EASTSIDE FIRE & RESCUE BOARD OF DIRECTORS**
2 **REGULAR MEETING**
3 **October 14, 2021**
4 **VIRTUAL MEETING**
5

6 Effective June 30, 2021, the Governor's guidance permitted open public meetings to operate
7 in person without regard to capacity limitations. However, the lifting of the restrictions was
8 not, as of June 30, 2021, accompanied by a lifting of the State of Emergency or
9 a modification of Proclamation 20.28-15. Due to these factors, the regular meeting of the
10 EF&R Board of Directors was held virtually, using a remote meeting platform.

11
12 **PRESENT:** Chair Alan Gothelf (City of North Bend)
13 Vice Chair Stacy Goodman (City of Issaquah)
14 Board Director Chris Reh (City of Issaquah)
15 Board Director Gloria Hatcher-Mays (Fire District 10)
16 Board Director Alan Martin (Fire District 10)
17 Alt. Board Director Chris Dahline (Fire District 38)
18 Alt. Board Director Ken Gamblin (City of Sammamish)
19 Board Director Karen Moran (City of Sammamish)
20 Board Secretary Nicole Frisch
21 Board Secretary Jamie Formisano
22 Fire Chief Jeff Clark

23
24 **AUDIENCE:** Alt. Board Director Anita Sandall (Fire District 10)
25 Alt. Board Director Heather Koellen (City of North Bend)
26

27
28 **ABSENT:** Board Director Matt Talbot (Fire District 38) (*Excused*)
29 Board Director Chris Ross (City of Sammamish)
30

31 **CALL TO ORDER:** Chair Gothelf called the meeting to order at 4:00 p.m. and took roll call.
32

33 **PUBLIC COMMENT:** None.
34

35 **SPECIAL RECOGNITION:** Recognized and thanked Commissioner Martin for his years of
36 service to the Board, the community, and the Agency.
37

38 **CONSENT AGENDA:**

39 IT WAS MOVED BY DIRECTOR MORAN, SECONDED BY DIRECTOR MARTIN TO:
40 Approve the Consent Agenda. MOTION CARRIED, 8-0.

- 41 1. Agenda Bill 2021-33 (Approval of Board Minutes and Financial Recap)
 - 42 2. Agenda Bill 2021-34 (Write-Off Request)
 - 43 3. Agenda Bill 2021-35 (Resolution 21-03 Revision to Audit Officers)
- 44

45 **COMMITTEE REPORTS:**

46 Finance and Administrative Committee (FAC): Provided a high-level overview of the
47 meeting, including the nominations of Chair and Vice Chair. The mid-biennial budget was
48 presented, including the Operating Revenue & Expense budget, the Capital Facilities Fund,
49 and the Equipment Replacement Fund. The FAC unanimously recommended approval of
50 the budget for consideration at the October 14, 2021 EF&R Board meeting.

51 **FIRE CHIEF BRIEFING:**

- 52 • Woodinville Transition: The transition went live on October 1, 2021. Introduced the new
53 employees as well as the new organizational chart. Thanked all involved for their speedy
54 professional work successfully meeting the aggressive timeline.
- 55 • COVID-19 / Vaccinations: Briefed on the current vaccination mandate and impacts to
56 both employees and budget.
- 57 • PFAS: The Executive Committee did not meet this month. Another round of water testing
58 occurred in late September in preparation for the start of the mitigation pilot. We have
59 been advised that the mitigation project will begin the week of October 18, 2021.
- 60 • Wildfire Prevention: At the September FAC meeting, a staffing request was presented to
61 dedicate resources towards preparing the EF&R communities for the ever-increasing
62 threat of wildfire within our service area. The FAC will be having further discussion on
63 this request at the October FAC meeting. City staff is also being invited to the meeting.
- 64 • Northshore Fire Department: At their October 5, 2021 Board of Commissioners meeting,
65 the Board voted to delay any decision on a new contract for services until 2022. If EF&R
66 is approached to reengage in the process, the EF&R Board will be consulted before
67 agreeing to do so.

- 68
- 69 **REGULAR BUSINESS:**
- 70 1. Agenda Bill 2021-32 (Revised Board Policy 0003 Roles & Responsibilities): IT WAS
71 MOVED BY DIRECTOR HATCHER-MAYS, SECONDED BY DIRECTOR MORAN TO:
72 Approve the revised Board Policy 0003 Roles & Responsibilities as presented. Motion
73 Carried 8-0.
- 74
- 75 2. 2021-2022 Mid-Biennium Budget Update: Reviewed the updated 2021-2022 mid-
76 biennium budget; including several one-time expenditure adjustments, previously
77 approved one-time expenditures, vaccination impacts, equipment replacement plan, and
78 facility updates.
- 79
- 80 a. Agenda Bill 2021-36 (Operating Expense Fund Amendment): IT WAS MOVED
81 BY DIRECTOR HATCHER-MAYS, SECONDED BY DIRECTOR MORAN TO:
82 Move to approve the Operating Expense Fund Amendment, as recommended by
83 FAC. Motion Carried 8-0.
- 84
- 85 b. Agenda Bill 2021-37 (Equipment Replacement Fund Amendment): IT WAS
86 MOVED BY DIRECTOR MORAN, SECONDED BY DIRECTOR MARTIN TO:
87 Move to approve the Equipment Replacement Fund Amendment, as
88 recommended by FAC. Motion Carried 8-0.
- 89
- 90 c. Agenda Bill 2021-38 (Capital Facilities and Maintenance Fund Amendment): IT
91 WAS MOVED BY DIRECTOR MARTIN, SECONDED BY DIRECTOR
92 GOODMAN TO: Move to approve the Capital Facilities and Maintenance Fund
93 Amendment, as recommended by FAC. Motion Carried 8-0.
- 94
- 95 3. Agenda Bill 2021-39 (SCBA Purchase Request): IT WAS MOVED BY DIRECTOR
96 MORAN, SECONDED BY DIRECTOR MARTIN TO: Move to authorize the Fire Chief to
97 purchase SCBAs from MES in the amount of \$1,186,001.09 with the Equipment
98 Replacement Fund. Motion Carried 8-0.
- 99

100 **GENERAL ADMINISTRATIVE DISCUSSION:**

- 101 1. Revenue and Expense Report: Included in packet.
102 2. Incidents Activity Report: Included in packet.
103 3. Mercer Island Fire Chief Activity Report: Included in packet.

104
105 **EXECUTIVE SESSION:** At 4:37 p.m., the Board moved into Executive Session for 15
106 minutes pursuant to RCW 42.30.140(4)(b) to discuss matters related to collective
107 bargaining. Executive Session was extended five minutes. The Executive Session was
108 adjourned, and the Regular meeting began at 4:57 p.m. No action was taken.

109
110 Chief briefed on the response impacts and discussed contingency plans, including cross
111 staffing units and hiring processes, relating to the vaccine mandate. The Agency plans to
112 conduct an entry level firefighter hiring process with the intent to hire 28 firefighters.
113 Discussion ensued.

114
115 **GOOD OF THE ORDER:** None.

116
117 **CALENDAR REVIEW**

- 118 • FAC Meeting – October 27, 2021, 12:00 p.m. (*Virtual*)
119 • EF&R Agenda Review – October 27, 2021, 4:00 p.m. (*Virtual*) (*Sammamish*)
120 • Warrant Review – Complete by November 10, 2021 (*Sammamish to schedule with ap@esf-r.org*)
121 • EF&R Board Meeting – November 10, 2021, 4:00 p.m. (*Virtual*) **RESCHEDULED FOR**
122 **HOLIDAY**

123
124 **ADJOURNMENT:** Chair Gothelf adjourned the meeting at 5:03 p.m.

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126
127 **VIRTUALLY APPROVED BY THE BOARD OF DIRECTORS ON November 10, 2021.**
128 **(Vote: 6-0)**