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EASTSIDE FIRE & RESCUE
FINANCE AND ADMINISTRATIVE COMMITTEE
Meeting Minutes
September 22, 2021
VIRTUAL MEETING

Pursuant to the Governor's Emergency Proclamation, EF&R is unable to provide an in-person location for the public to listen to the virtual EF&R Finance and Administrative Committee meeting. Meetings are accessible to the public by a phone-in option.

FAC Members: Vice Chair Stacy Goodman (City of Issaquah)
Board Chair Karen Moran (City of Sammamish)
Board Director Alan Martin (Fire District 10)
Board Director Alan Gothelf (City of North Bend)
Commissioner Chris Dahline (Fire District 38) *(late arrival)*

Present: Board Director Gloria Hatcher-Mays (Fire District 10)
Alt. Board Director Zach Hall (City of Issaquah)
Chris Gianini (City of Sammamish)
Aaron Antin (City of Sammamish)
Fire Chief Jeff Clark
Board Secretary Jamie Formisano

Absent: Commissioner Ron Pedee (Fire District 38) *(excused)*

The meeting was called to order by Vice Chair Goodman at 12:02 p.m.

FAC Chair and Vice Chair Nomination and Election:

IT WAS MOVED BY DIRECTOR GOTHELF TO: Nominate Director Moran as Chair. No additional nominees. MOTION CARRIED 4-0 to elect Director Moran as Chair.

IT WAS MOVED BY DIRECTOR MARTIN TO: Nominate Director Hatcher-Mays as Vice Chair. No additional nominees. MOTION CARRIED 4-0 to elect Director Hatcher-Mays as Vice Chair.

Old Business:

1. September 23, 2020, meeting minutes for approval: IT WAS MOVED BY DIRECTOR GOTHELF, SECONDED BY DIRECTOR MARTIN TO: Approve the meeting minutes. MOTION CARRIED 4-0.

Arrival of Alt. Director Chris Dahline

Regular Business:

1. 2021 – 2022 Mid-Biennium Budget Update: *(presentation included)* Chief reviewed the goal of the meeting is to review and discuss the updated 2021-2022 mid-biennium

46 budget, answer any questions, and have the FAC recommend approval to the EF&R
47 Board for final consideration in the October meeting.

48
49 The Budget presentation included:

- 50 • Provided an overview for the recommendation to update the R&E budget, to
51 include several one-time expenditure adjustments. Discussion ensued
52 regarding the training tower project.
- 53 • Briefed on the adjustment to the previously approved one-time expenditures.
- 54 • Briefed on the dedicated funds for potential resignations due to the vaccination
55 mandate. Discussion ensued.
- 56 • The updated Equipment Replacement plan includes the contributions from the
57 Woodinville Fire contract for services as well as revisions to the apparatus
58 replacement schedule.
- 59 • Capital Facilities and Maintenance Fund revisions include unexpected
60 additions for facility updates and reductions due to delayed remodels.
- 61 • Briefed on the Wildfire Prevention Staffing request and the conversations with
62 partner agency staff members. Wildland Prevention has been identified as a
63 community priority. Discussed developing the Emergency Management
64 division to include adding a Wildfire Mitigation/Emergency Preparedness
65 Specialist and Administrative Support. Discussed the option of assigning
66 County funding resources and social services regarding the housing insecure
67 population that may lead to wildfire.

68
69 *Director Moran exited due to lost connection.*

70
71 2. Discuss recommendations to the EF&R Board October 14, 2021, meeting:

72 a) Operating Expense Fund and Recommendation:

73 IT WAS MOVED BY DIRECTOR GOODMAN, SECONDED BY DIRECTOR
74 GOTHELF TO: Recommend approving the proposed Operating and Revenue
75 Expense Fund to the EF&R Board for approval. MOTION CARRIED 4-0.

76
77 b) Equipment Replacement Fund and Recommendation:

78 IT WAS MOVED BY DIRECTOR GOODMAN, SECONDED BY DIRECTOR
79 GOTHELF TO: Recommend approving the proposed Equipment Replacement
80 Fund to the EF&R Board for approval. MOTION CARRIED 4-0.

81
82 c) Capital Facilities and Maintenance Fund and Recommendation:

83 IT WAS MOVED BY DIRECTOR MARTIN, SECONDED BY DIRECTOR
84 GOODMAN TO: Recommend approving the proposed Capital Facilities and
85 Maintenance Fund to the EF&R Board for approval. MOTION CARRIED 4-0.

86
87 d) Staffing Request for Wildfire Prevention: IT WAS MOVED BY DIRECTOR
88 GOTHELF, SECONDED BY DIRECTOR MARTIN TO: Recommend moving the
89 agenda item to the October FAC meeting for further discussion. MOTION
90 CARRIED 4-0. The Board Secretary will ensure city finance staff is invited to the
91 October meeting.

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Good of the Order: Thank you to the Directors who stepped up in leadership roles!

The meeting adjourned at 1:15 p.m.

Next meeting: October 27, 2021

Nicole Frisch
Board Secretary Nicole Frisch

Karen Moran
Board Chair Karen Moran

Stacy Goodman
Vice Chair Stacy Goodman

Gloria Hatcher-Mays
Board Director Gloria Hatcher-Mays

Alan Gothelf
Board Director Alan Gothelf