

1 **EASTSIDE FIRE & RESCUE BOARD OF DIRECTORS**
2 **REGULAR MEETING**
3 **July 14, 2022**
4 **IN PERSON AND VIRTUAL MEETING**

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6 This meeting was conducted in person and virtually in compliance with the Governor's
7 Proclamation related to the COVID-19 emergency and open public meetings.
8

9 **PRESENT:** Chair Alan Gothelf (City of North Bend)
10 Board Director Karen Howe (City of Sammamish)
11 Board Director Kali Clark (City of Sammamish) - *Virtual*
12 Board Director Gloria Hatcher-Mays (Fire District 10)
13 Board Director Anita Sandall (Fire District 10)
14 Board Director Ron Pedee (Fire District 38)
15 Board Director Zach Hall (City of Issaquah)
16 Alternate Board Director Tola Marts (City of Issaquah)
17 Fire Chief Jeff Clark
18 Acting Board Secretary Melissa Knutson
19 Legal Counsel, Kristin Anger
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21 **ABSENT:** Board Director Chris Reh (City of Issaquah) - *Excused*
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23 **AUDIENCE:** Commissioner Don Smith (Fire District 10)
24 Commissioner Ray Mullen (Fire District 10)
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26 **CALL TO ORDER:** Chair Gothelf called the meeting to order at 4:00 p.m. and took roll
27 call.
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29 **PUBLIC COMMENT:**

30 Public comments provided per the attached meeting sign-in sheet. Five individuals spoke
31 to the Board. Chief Clark provided a summary of the vaccination mandate administrative
32 process. Discussion ensued. Chair Gothelf stated that citizen complaints be submitted in
33 writing.
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35 **DISCUSSION:** Separated Employees – No action, due to ongoing legal action. *This*
36 *item has been placed on the agenda at the request of a resident. As a matter of*
37 *process, the Board has agreed to place the item on the agenda, however, as a result of*
38 *past legal action, the threat of future legal action, and seven current EEOC complaints,*
39 *the Board will be limited on what they can discuss in an open public meeting.*

40 **EXECUTIVE SESSION** At 4:35 p.m., the Board of Directors moved into Executive
41 Session for 20 minutes pursuant to RCW 42.30.110(1)(i), to discuss with legal counsel
42 representing the agency litigation, or potential litigation, to which the agency is likely to
43 become a party.
44

45 At 4:55 p.m., the Board extended the Executive Session for 5 minutes. The Executive
46 Session ended at 5:00 p.m. No action was taken.

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48 **REGULAR BUSINESS:**

49 1. Appoint Vice Chair: IT WAS MOVED BY DIRECTOR HATCHER-MAYS, SECONDED
50 BY DIRECTOR HOWE TO: nominate Director Hall as Vice Chair.

51
52 IT WAS MOVED BY DIRECTOR SANDALL TO NOMINATE HERSELF. NO
53 SECOND.

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55 BY UNANIMOUS CONSENT, DIRECTOR HALL WAS APPOINTED TO VICE CHAIR.
56 MOTION CARRIED 8-0.

57
58 2. Agenda Bill 2022-19 (Contract for Services – Woodinville PD): IT WAS MOVED BY
59 DIRECTOR SANDALL, SECONDED BY DIRECTOR HATCHER-MAYS TO: to
60 authorize the Fire Chief to sign the contract with the Woodinville Police Department to
61 provide Mobile Integrated Healthcare services. MOTION CARRIED, 8-0. Discussion
62 ensued.

63
64 3. Agenda Bill 2022-20 (BC CBA): IT WAS MOVED BY DIRECTOR HATCHER- MAYS,
65 SECONDED BY DIRECTOR HOWE TO: to approve the 2021-2026 Battalion Chief
66 Collective Bargaining Agreement. MOTION CARRIED, 8-0. Discussion ensued.

67
68 4. Agenda Bill 2022-21 (Staffing LOA): IT WAS MOVED BY DIRECTOR HALL,
69 SECONDED BY DIRECTOR SANDALL TO: approve the letter of agreement for
70 staffing as presented. MOTION CARRIED, 8-0. Discussion ensued.

71
72 5. Strategic Plan Update: Chief Clark gave an overview of the progress made. He noted
73 the active participation of the Strategic Plan Advisory Committee and their work on the
74 priorities and objectives of the Strategic Plan. The plan will be finalized over the next
75 month and presented at the September Board meeting for final adoption.

76

77 **CONSENT AGENDA:**

78 IT WAS MOVED BY DIRECTOR PEDEE, SECONDED BY DIRECTOR HATCHER-
79 MAYS TO: approve the Consent Agenda as presented. MOTION CARRIED, 8-0.

80 1. Agenda Bill 2022-22 (Approval of Board Minutes and Financial Recap)

81 2. Agenda Bill 2022-23 (Write-Off Request)

82

83 **COMMITTEE REPORTS:**

84

85 FAC: Chief Clark gave an overview of the meeting, noting COLA was budgeted at 8%
86 however, it came in at 9.5%. The next meeting is scheduled for July 27, 2022, at noon,
87 please ensure city staff is in attendance.

88

89 **CHIEF BRIEFING:** None.

90

91 **EXECUTIVE SESSION** At 5:30 p.m., the Board of Directors moved into Executive
92 Session for 20 minutes pursuant to RCW 42.30.110(1)(g), to evaluate the qualifications
93 of an applicant for public employment.

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95 At 5:50 p.m., the Board extended the Executive Session for 10 minutes. The Board
96 returned to regular session at 6:00 p.m.

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98 IT WAS MOVED BY DIRECTOR HATCHER-MAYS, SECONDED BY DIRECTOR
99 PEDEE TO: approve the Board Chair to enter into a contract for the new Fire Chief, that
100 is substantially reflective of the proposed contract and followed by attorney review.
101 MOTION CARRIED, with 7 voting in favor and Director Clark abstaining due to not being
102 able to hear clearly as a result of virtual attendance.

103
104 **GENERAL ADMINISTRATIVE DISCUSSION:**

- 105 1. Revenue and Expense Report: Included in packet.
106 2. Incidents Activity Report: Included in packet.
107 3. EF&R Traditional Media Report: Included in packet.

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109 **GOOD OF THE ORDER:**

110 Director Gothelf extended the invite to the North Bend Block Party this Saturday.


111
112 Director Hatcher-Mays requested the entire Board be invited to the FAC meetings, to
113 assist in attendance.

114
115 Director Hatcher-Mays requested to receive details for the next Strategic Plan Advisory
116 Committee. Meeting details: Monday, July 18, 2022, 12:00-1:30 p.m. at EF&R HQ.

117
118 **CALENDAR REVIEW**

- 119 • EF&R Board Meeting – August Meeting is **CANCELLED**
120 • Celebrate Woodinville Pancake Breakfast – August 13, 2022, 8:00 a.m. at Station 31
121 • Cadet Graduation – August 13, 2022, 2:00 p.m. at Station 31
122 • EF&R Agenda Review – August 24, 2022, 4:00 p.m. (Virtual) (North Bend)
123 • Warrant Review – September 8, 2022 (North Bend to schedule with ap@esf-r.org)
124 • EF&R Board Meeting – September 8, 2022, 4:00 p.m. at HQ

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126 **ADJOURNMENT:** Chair Gothelf adjourned the meeting at 6:10 p.m.

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Nicole Frisch, Board Secretary


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133 Board Director
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Board Director

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