

1 **KING COUNTY FIRE PROTECTION DISTRICT 10**
2 **Board of Commissioners**
3 **Regular Meeting Minutes**
4 **June 7, 2021**
5 **VIRTUAL MEETING**
6

7 On March 24, 2020, the Governor issued Proclamation 20-28 prohibiting open public
8 meetings from occurring in person. Due to these factors, the regular meeting of the Board of
9 Fire Commissioners of King County Fire District 10 was held virtually on June 7, 2021, using
10 a remote meeting platform.

11
12 **Present:** Chair Gloria Hatcher-Mays
13 Vice Chair Anita Sandall
14 Commissioner Alan Martin
15 Commissioner Michael Dowling
16 Commissioner Don Smith
17 Board Secretary Jamie Formisano
18 Fire Chief Jeff Clark
19

20 **Absent:** None
21

22 **Call to Order and Roll Call:** Chair Hatcher-Mays called the meeting to order at 4:00 p.m.
23 and reviewed the virtual meeting guidelines.
24

25 **Public Comment:** None
26

27 **Consent Agenda:** Items listed below were distributed to the Board in advance for review
28 and enacted with one motion. IT WAS MOVED BY COMMISSIONER MARTIN, SECONDED
29 BY COMMISSIONER SMITH TO: Approve the Consent Agenda as submitted. MOTION
30 CARRIED, 5 – 0.

31 1. Agenda Bill D10-2021-12 Board Minutes and Financial Recap:

- 32 • Regular Meeting Minutes
 - 33 • Financial Recap
- 34

35 **General Administrative Discussion:**

36 Revenue and Expense Report: Reviewed the financials, the delinquency report and bond
37 disparities.
38

39 **Fire Chief Briefing:**

- 40 • PFAS: The Executive Committee met this month to discuss the work plan for the new
41 \$300,000 that will be completed by the end of June 2022. This work continues to be on
42 track. There was also discussion on whether EF&R’s final report for the last phase of work
43 will include Issaquah’s groundwater modeling report or if they would be separate. Since
44 they are funded under separate grants it was agreed that the reports would be separate.
- 45 • COVID-19/Vaccination Operations: The mass vaccination site will be ending operations
46 on the June 12, 2021. Over the course of the last several months we have delivered over
47 14,000 doses of vaccine at the site. As vaccination operations stand down, we remain
48 ready and able to stand operations back up should the need arise for future boosters.
49

50 We are anticipating Governor Inslee will move the region into Phase 4 by July 1, 2021.
51 While the community will be moving forward, we will make the transition to a “new normal”
52 gradually. Below are a few examples of what to expect for the rest of 2021:

- 53 • Public meetings: As soon as we move to Phase 4 we anticipate being able to move back to
54 in person EF&R Board meetings.
- 55 • Inspections: We will be facilitating a self-inspection process once again for 2021. We want to
56 provide businesses the opportunity to return to normal before taking up their time with a visit
57 from us, while maintaining a focus on fire safety by providing the self-inspection process.
- 58 • EF&R Office: We will continue to provide staff the opportunity to work from home. We are
59 confident we have found a productive balance with telecommuting. The office hours will
60 continue to be 8am-5pm Monday through Thursday.
- 61 • Ride-alongs and station community rooms will continue to be closed. When I am confident
62 that the immunization rate is high enough and that there is no Fall relapse, I will consider
63 exposing the stations to more people at that time.
- 64 • Mask Directive: Two weeks ago, EF&R implemented a mask mandate in line with L&I’s most
65 recent directive which allows those that have been vaccinated not to wear a mask while at
66 work or in the office, while those that have not been vaccinated must continue to wear a mask.
67 Discussion ensued regarding masks and vaccine mandates.
- 68 • WSRB: Participated in meetings with WSRB and the Washington State Fire Chiefs
69 concerning EF&R’s desire to change the five-mile rule currently utilized by WSRB. This
70 has been in the works for some time in response to community members in the
71 Mirrormont neighborhood in Fire District 10. This will be a lengthy process, but I am
72 confident it is time to start to bring some public attention to the antiquated WSRB rating
73 system. In September there will be a joint meeting with WSRB, and an invite will be
74 extended to the Board. Potential of two neighborhoods, Preston and Lake Joy, that may
75 benefit from advocacy as well. Discussion ensued regarding citizen involvement,
76 insurance companies who utilize the WSRB formula and Commissioner advocacy.
- 77 • Reviewed the EF&R agenda.
- 78 • Burn Ban: Annual burn ban moratorium was published today.
- 79 • Interim Deputy Chief: Battalion Chief Dana Schutter has been promoted to Interim
80 Deputy Chief to fill Greg Tryon’s vacancy through the end of 2021.
- 81 • Brief D10 property update.

82 83 **Committee Reports:**

84 EF&R Finance Administrative Committee: *(no meeting held)*

85 86 **Regular Business:**

- 87 1. FBC Update: Liz Loomis provided an update on the FBC communications and marketing
88 plan including completed projects and upcoming projects / timeline. Discussion ensued.
- 89 2. Reserve Fund Allocation: Discussed the End Fund Balance and the Commissioner’s
90 decision to allocate funds towards Facility Reserve projects. The Board requested staff
91 to provide a high-level cost/time estimate for the Facility Reserve projects to be presented
92 at the September Board meeting. The Board discussed establishing a project priority list
93 to ensure public benefit. Discussed allocating funds for PFAS remediation, consideration
94 for EF&R staff time, SKCFTC training tower use.
- 95 3. Funding Formula Discussion: During the May EF&R Board meeting, the Funding Formula
96 was discussed. The Commissioners conversed about considering future funding formula
97 discussion, including the use of District 10 property (Headquarters) and the potential of
98 partner allocation transport revenue and call volume. Clarified that apparatus remain
99 pooled for shared use and not calculated in the funding formula.

100

101 **Executive Session:** None

102

103 **Good of the Order:**

104 Thanked Deputy Chief Tryon for his years of service to the community and Agency.

105

106 **Calendar Review:**

- 107 • EF&R Board Meeting – June 10, 2021, 4:00 p.m. (*Virtual*)
- 108 • [Recruit Academy Graduation](#) – June 17, 6:00 p.m. (*Virtual and In-Person*)
- 109 • EF&R Agenda Review – June 23, 2021, 4:00 p.m. (*Virtual*) (*FD10 Rep*)
- 110 • FAC Meeting – TBD (*Virtual*)
- 111 • District 10 Board Meeting – July 6, 2021, 4:00 p.m. (*Virtual*) **RESCHEDULED DUE TO HOLIDAY**
- 112 • Warrant Review – Complete by July 8, 2021 (*FD10 Rep to schedule with ap@esf-r.org*)
- 113 • Finance Benefit Charge Election – August 3, 2021
- 114 • Issaquah City Council – 1st and 3rd Monday at 7 p.m., Issaquah City Hall
- 115 • Sammamish City Council – 1st and 3rd Tuesday at 6:30 p.m., Sammamish City Hall
- 116 • Carnation City Council – 1st and 3rd Tuesday at 7 p.m., Carnation City Hall
- 117 • North Bend City Council – 1st and 3rd Tuesday at 7 p.m., Mt. Si Senior Center

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119 **Adjournment:** Chair Hatcher-Mays adjourned the meeting at 5:16 p.m.

120

121 **VIRTUALLY APPROVED BY THE DISTRICT 10 BOARD OF COMMISSIONERS ON**
122 **JULY 6, 2021. (Vote: 5-0)**