

1 **EASTSIDE FIRE & RESCUE BOARD OF DIRECTORS**
2 **REGULAR MEETING**
3 **May 13, 2021**
4 **VIRTUAL MEETING**
5

6 On March 24, 2020, the Governor issued Proclamation 20-28 prohibiting open public
7 meetings from occurring in person. Due to these factors, the regular meeting of the Board
8 of Directors of Eastside Fire & Rescue was held virtually using a remote meeting platform.
9

10 **PRESENT:** Chair Alan Gothelf (City of North Bend)
11 Vice Chair Stacy Goodman (City of Issaquah) (*departed at 5pm*)
12 Alt. Director Zach Hall (City of Issaquah)
13 Board Director Chris Reh (City of Issaquah)
14 Board Director Gloria Hatcher-Mays (Fire District 10)
15 Board Director Alan Martin (Fire District 10)
16 Board Director Karen Moran (City of Sammamish)
17 Board Director Chris Ross (City of Sammamish)
18 Board Director Matt Talbot (Fire District 38)
19 Board Secretary Jamie Formisano
20 Fire Chief Jeff Clark
21

22 **AUDIENCE:** Alt. Director Ken Gamblin (City of Sammamish)
23 Alt. Director Anita Sandall (Fire District 10)
24 Alt. Director Chris Dahline (Fire District 38)
25

26 **ABSENT:**
27

28 **CALL TO ORDER:** Chair Gothelf called the meeting to order at 4:00 p.m. and took roll call.
29

30 **PUBLIC COMMENT:** None
31

32 **CONSENT AGENDA:**

33 IT WAS MOVED BY DIRECTOR GOODMAN, SECONDED BY DIRECTOR MORAN TO:
34 Approve the Consent Agenda. MOTION CARRIED, 8-0.

- 35 1. Agenda Bill 2021-17 (Approval of Board Minutes and Financial Recap)
36 2. Agenda Bill 2021-18 (Write-Off Request)
37

38 **COMMITTEE REPORTS:**

39 Finance and Administrative Committee (FAC): (*no meeting held*)
40

41 **FIRE CHIEF BRIEFING:**

- 42 • COVID-19/Vaccination Operations: Of late, vaccination sign-ups have slowed Statewide.
43 Agencies are strategizing on how best to continue administering vaccines when people
44 are not signing up as readily. EF&R continues to be creative in working with our partners
45 to ensure no vaccines are being wasted. Targeting June 12 as the last day of operations
46 unless there is a community need. Pop-up vaccination sites continue. In all, we have
47 delivered about 15,000-20,000 doses of the Moderna vaccine to residents. The King
48 County Fire Chiefs Association will be submitting a letter the County Executive for
49 Rescue Relief funding for Fire Districts and RFAs.
50 • PFAS: The Executive Committee did not meet this month. We are continuing to move
51 forward with the work plan for the new \$300,000 funding that will be completed by the

52 end of June 2022. EF&R sent a Technical Memorandum to the City of Issaquah detailing
53 concerns with the PFAS model that has been created by the Cities consultant.
54 Discussion ensued. Currently, the State does not have PFAS regulations or limits
55 established.

- 56 • Brush Fires: As an example of the type of wildland fire season we might expect this year,
57 three brush fires were described that EF&R had the week of April 15 when temperatures
58 hit the high 70's. Briefed on the brush fires from April 15, April 17, and April 18.
- 59 • King County Fireworks Ban: Earlier this month the King County Council passed a firework
60 ban that goes into effect in 2022. The ban prohibits the retail sale and discharge of
61 fireworks in unincorporated portions of King County. Rulemaking and questions on
62 enforcement will be answered at some time in the future. The King County Fire
63 Commissioners Association was instrumental in getting this ban passed. Discussion
64 arose regarding regulations and citizen responses to the recently passed ban.
- 65 • COVID-19 Funding Request: A letter was sent to our partner Cities of Issaquah,
66 Sammamish and North Bend requesting reimbursement for COVID related expenses
67 utilizing the American Rescue Plan Act Funds. The request did not go out to the Fire
68 Districts because, like EF&R, they are not direct recipients of the funds. The King County
69 Fire Chiefs Association, in cooperation with the King County Fire Commissioners, are
70 sending a letter of request for American Rescue Plan fund allocation on behalf of King
71 County Fire Districts and RFA's be allocated by King County. If Fire District 10 & 38
72 receive American Rescue Plan funding from the County, EF&R will send a funding
73 request to them.
- 74 • WA State officially passed legislation to recognize Juneteenth as a paid State holiday.
- 75 • Citizen recognition of Assistant Fire Marshal Stow, FF Van Hoof, FF Wilson.
- 76 • Briefed on the Gilman Village fire at the Egg & Us and the Nail Salon. The Agency will
77 be conducting a Post Incident Analysis of operations.
- 78 • After 30 years of service, Deputy Chief Tryon announced his retirement effective May
79 31, 2021. The Agency and Board thanked him for his service and dedication to the
80 community.

81
82 **REGULAR BUSINESS:**

- 83 1. Funding Formula Discussion: (*presentation attached*) The intent of the briefing is to
84 provide the history of the funding formula. The AV and call volume will be refreshed every
85 two years.

86 Discussion / Questions:

- 87 a. Operating Budget slide does not account for budget line item "other", which would
88 make up the difference of \$684k in the Revenue Budget line.
- 89 b. Discussed the partnership with the Tribe, the AV escalator clause in the contract, and
90 recognizing the value of the partnership (i.e., vaccination partnership).
- 91 c. Discussed the history of the established 15% for Emergency Call Volume.
- 92 d. Discussed the history of District 10 (D10), who was originally the largest partner and
93 the Employer of Record. Since the original agreement, D10 has provided the
94 Headquarters building at no cost. D10's funding has steadily decreased because their
95 AV has been reduced due to annexations. Discussed the continued utilization of D10
96 assets (HQ) and consideration of revising the funding formula to compensate D10 for
97 the use of the facility.
- 98 e. Discussed where to take the Funding Formula conversation and asked what the
99 Board is trying to achieve. Agreed to discuss further during the July Board meeting.
100 i. Unit costs per service delivery.

- ii. Partner assets being utilized as a shared asset (i.e., Headquarters).
- iii. Evaluate Rolling averages.
- iv. Cost savings.
- v. Equity. Partner equity as well as an ongoing assessment to ensure fairness to citizens.
- vi. Reflective of the collective values of the partners.
- vii. Fixed cost drivers for sustaining service levels.
- viii. Potential benefits and costs for adding partners.
- ix. Evolution of, and the reasons for prior changes to the formula.

2. Wildland Preparedness Discussion: (*presentation attached*) Briefed on the Agency resources, current certifications of personnel, operational planning, and preparedness goals. The Agency goals include partnerships with King Conversation District and community involvement for property protection plans. Discussion ensued regarding long-term and short-term goals, to include Firewise programs.
3. Warrant Review: Due to COVID-19 restrictions, warrant reviews have been on hold. The Board agreed to start the Warrant Reviews. The partner assignments are located on the [Annual Agenda Calendar](#). Please schedule an appointment with staff to conduct the monthly reviews via ap@esf-r.org.

GENERAL ADMINISTRATIVE DISCUSSION:

1. Revenue and Expense Report: Included in packet.
2. Incidents Activity Report: Included in packet.
3. Mercer Island Fire Chief Activity Report: Included in packet.
4. Mobile Vaccination Coverage Map: Included in packet.

Executive Session: In accordance with RCW 42.30.140(4)(b) to discuss collective bargaining agreement. The Executive session is expected to last 10 minutes. The Regular Meeting was adjourned, and the Executive Session began at 5:38 p.m.

The Regular Meeting was called to order at 5:48 p.m. No action was taken.

CALENDAR REVIEW:

- FAC – TBD (*Virtual*)
- EF&R Agenda Review – May 26, 2021, 4:00 p.m. (*Virtual*) (*Sammamish*)
- Warrant Review – Complete by June 10, 2021 (*Sammamish to schedule with ap@esf-r.org*)
- EF&R Board Meeting – June 10, 2021, 4:00 p.m. (*Virtual*)

GOOD OF THE ORDER:

ADJOURNMENT: Chair Gothelf adjourned the meeting at 5:50 p.m.

SIGNING OF DOCUMENTS: VIRTUALLY APPROVED BY BOARD DIRECTORS ON June 10, 2021. (Vote: 8-0)