

**EASTSIDE FIRE & RESCUE
FINANCE AND ADMINISTRATIVE COMMITTEE
Meeting Minutes
May 6, 2020
VIRTUAL MEETING**

FAC Members: Chair Karen Moran (City of Sammamish)
Vice Chair Larry Rude (Fire District 10)
Stacy Goodman (City of Issaquah)
Board Director Alan Gothelf (City of North Bend)

Present: Alt. Board Director Heather Koellen (City of North Bend)
Board Director Alan Martin (Fire District 10)
Board Director Chris Ross (City of Sammamish)
Chris Gianini (City of Sammamish)
Principal Marc Greenough (Foster Garvey)
Fire Chief Jeff Clark
Executive Assistant Jamie Formisano

Absent: Commissioner Ron Pedee (Fire District 38) (*unexcused*)

The meeting was called to order at 12:05 p.m.

Regular Business:

1. February 26, 2020 meeting minutes for approval: IT WAS MOVED BY DIRECTOR GOTHELF, SECONDED BY DIRECTOR RUDE TO: Approve the meeting minutes. MOTION CARRIED 4-0.
2. Governance Discussion: Chief Clark guided the discussion and reviewed the Articles of Incorporation, the Bylaws, and the Interlocal Agreement. No suggested changes to the Articles of Incorporation or the ByLaws. Reviewed in detail the Interlocal Agreement revisions. Discussion ensued and amended changes agreed to.
 - Section 8. Discussed individual Parties liabilities, any impacts when going for bonds, and the benefits being a cooperative agency as it relates to investors. Discussed responsibility of the Party or Parties as it relates to Capitol Improvement decisions. Clarified the “step-up” provision as it relates to financial responsibilities of each Party and the Parties option to “step-up” in case of financial hardships.
 - Section 9: Agreed to amend language to state EF&R as the Employer of Record.
 - Section 12: Agreed to clarify and amend language to state “all real and personal property that is acquired by one or more of the Parties for use by EF&R...”
 - Section 16. Reviewed amended language and discussed the timeframe and impacts regarding the Right to Withdraw. Discussed Collective Bargaining Agreement provisions pertaining to reduction in force.

47 With the approved amendments: IT WAS MOVED BY DIRECTOR GOTHELF,
48 SECONDED BY DIRECTOR RUDE TO: Submit the Nonprofit Formation documents
49 to the EF&R Board of Directors for consideration at the June 11, 2020 Board meeting.
50 MOTION CARRIED 4-0.

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52 **Executive Session:** None

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54 **Good of the Order:**

55 The attorneys were thanked for the work dedicated of user-friendly documentations and
56 summaries.

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58 The attorneys stated their appreciation for EF&R staff and offered to attend Board and
59 Council meetings if needed to explain or answer any questions related to the documents.

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61 The meeting adjourned at 12:38 p.m.

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63 Next meeting: May 27, 2020, 12:00 – 1:00 p.m., HQ