

1 **EASTSIDE FIRE & RESCUE BOARD OF DIRECTORS**
2 **REGULAR MEETING**
3 **February 11, 2021**
4 **VIRTUAL MEETING**

5
6 On March 24, 2020, the Governor issued Proclamation 20-28 prohibiting open public
7 meetings from occurring in person. Due to these factors, the regular meeting of the Board
8 of Directors of Eastside Fire & Rescue was held virtually using a remote meeting platform.
9

10 **PRESENT:** Chair Alan Gothelf (City of North Bend)
11 Alt. Board Director Zach Hall (City of Issaquah)
12 Board Director Stacy Goodman (City of Issaquah)
13 Board Director Gloria Hatcher-Mays (Fire District 10)
14 Board Director Alan Martin (Fire District 10)
15 Board Director Karen Moran (City of Sammamish)
16 Board Director Chris Ross (City of Sammamish)
17 Board Director Matt Talbot (Fire District 38)
18 Board Secretary Jamie Formisano
19 Fire Chief Jeff Clark
20

21 **ABSENT:** Vice Chair Chris Reh (City of Issaquah) (*excused*)
22

23 **CALL TO ORDER:** Chair Gothelf called the meeting to order at 4:00 p.m. and took roll call.
24

25 **PUBLIC COMMENT:** None
26

27 **PUBLIC COMMENT:** None
28

- 29 1. Board Chair Nominations: IT WAS MOVED BY DIRECTOR HATCHER-MAYS,
30 SECONDED BY DIRECTOR MORAN TO: Nominate Alan Gothelf to serve as EF&R
31 Board Chair. Motion Carried 8 - 0. No opposition, Board Director Gothelf elected to
32 Chair.
33
- 34 2. Vice Chair Nominations: IT WAS MOVED BY ALT. DIRECTOR HALL, SECONDED BY
35 DIRECTOR MARTIN TO: Nominate Stacy Goodman to serve as EF&R Board Vice
36 Chair. Motion Carried 8 - 0. No opposition, Board Director Goodman elected to Vice
37 Chair.
38
- 39 3. Committee Assignments: The following Directors are assigned to the Finance and
40 Administrative Committee (FAC). Director Moran (Sammamish Primary), Director Ross
41 (Sammamish Alternate), Director Goodman (Issaquah Primary), Director Reh
42 (Issaquah Alternate), Director Gothelf (North Bend Primary), Alt. Director Koellen
43 (North Bend Alternate), Director Martin (D10 Primary), Director Hatcher-Mays (D10
44 Alternate), Commissioner Pedee (D38 Primary), Director Talbot (D38 Alternate).
45

46 **CONSENT AGENDA:**

47 IT WAS MOVED BY DIRECTOR MORAN, SECONDED BY DIRECTOR GOODMAN TO:
48 Approve the Consent Agenda. MOTION CARRIED, 8-0.

- 49 1. Agenda Bill 2021-05 (Approval of Board Minutes, Special Meeting Board Minutes
50 and Financial Recap)

- 51 2. Agenda Bill 2021-06 (Write-Off Request)
52 3. Agenda Bill 2021-07 (Resolution 21-01 DRS and Randall & Hurley Plans
53 Authorized)
54 4. Agenda Bill 2021-08 (Resolution 21-02 Authorizing the participation into PERS)
55

56 **COMMITTEE REPORTS:**

57 Finance and Administrative Committee (FAC): *(no meeting held)*
58

59 **FIRE CHIEF BRIEFING:**

- 60 • PFAS: Executive meeting is being held at the end of February. EF&R staff is working to
61 close out final invoices and report. Tamara with the DOE is resigning, who has been an
62 amazing asset to the PFAS team, and we wish her well on her future endeavors.
63 • EF&R and IFCB Shared Space Update: Meeting weekly and continuing to work on
64 legislative support and project scope of work.
65 • Temporary Fire Station 71: Progress is being made for a permanent station close to the
66 Lake Sammamish boat ramp. It has been decided to shift efforts from the temporary
67 station to the permanent station. In the meantime, the team will assess modest
68 improvements to current Station 71. The Board will be briefed on cost improvements in
69 a future meeting.
70 • Congratulated Pam Bryson on receiving her hard-earned Human Resource
71 Certification.
72 • Briefed on the counterfeit N95 masks. All 12,000 masks were in storage, none were
73 utilized. COVID-19 related budget impacts: 2020 = \$988,000 and 2021 current costs =
74 \$179,000. Discussion ensued.
75 • Chief Clark was honored to be a part of the viewing of the Snoqualmie Tribal Chief who
76 recently passed. EF&R signed an agreement with the Tribe to distribute vaccines for
77 tribal members. The Tribe has committed any extra vaccinations to EF&R for
78 distribution within the community.
79 • Mercer Island Fire Department (MIFD) Interim Fire Chief Services: Beginning in March,
80 under General Administrative Reports, an overview of the services provided, and time
81 allocated to MIFD will be included in the Board agenda.
82

83 **REGULAR BUSINESS:**

84 1. Vaccination Presentation: Provided an overview of the vaccination efforts, which
85 included Agency rapid testing process, counterfeit N95 masks, Board support, distribution
86 history, current vaccination process and location. Briefed on the EF&R Mobile Vaccination
87 Team (MVT) and their efforts to distribute vaccinations. The MVT has completed
88 vaccination efforts to all adult family homes within EF&R service area. Next week, the MVT
89 has been approved to distribute vaccines to adult congregate settings. Discussion ensued
90 regarding Snoqualmie Tribe vaccinations and scheduling efforts. The MVT is working to
91 establish a mass vaccination site with an operational ETA of March 1, 2021. The mass
92 vaccination site is reliant on a steady inventory of vaccines and efforts to partner with King
93 County Public Health continue. FEMA public assistance reimbursement eligibility
94 requirements are being adhered to. Coordination efforts are taking place with public
95 information officers within each jurisdiction for a coordinated public outreach message.
96 Discussion ensued regarding criteria for vaccination appointments, which will follow the
97 Governor's Phases.
98

99 Director Dahline thanked DC Lane, as his work has been leading edge in the County and
100 has been adopted by many other agencies. Through him and his team, EF&R is a leader

102 in the COVID effort. Chief Clark thanked the EF&R Vaccination Team (DC Lane, BC
103 Huffman, Andrew Stevens, BC Shutter) for leading the efforts.

104

105 **GENERAL ADMINISTRATIVE DISCUSSION:**

106 1. Revenue and Expense Report: Included in packet.

107 2. Incidents Activity Report: Included in packet.

108

109 **GOOD OF THE ORDER:**

110 • Discussed the upcoming snow event and EF&R's preparation.

111 • The Rainier Valley Food Bank received an AED and training through the Eastside
112 Firefighters Benevolent Fund. Director Hatcher-Mays shared a recent story of a
113 community member with a medical need and staff who felt prepared to assist due to the
114 training. She thanked EF&R and the Benevolent Fund.

115

116 **CALENDAR REVIEW:**

117 • FAC – TBD (*Virtual*)

118 • Legislative Day – TBD (*Virtual*)

119 • EF&R Agenda Review – February 24, 2021, 4:00 p.m. (*Virtual*) (*Issaquah*)

120 • EF&R Board Meeting – March 11, 2021, 4:00 p.m. (*Virtual*)

121

122 **Executive Session:** None

123

124 **ADJOURNMENT:** Chair Gothelf adjourned the meeting at 4:57 p.m.

125

126 **SIGNING OF DOCUMENTS: VIRTUALLY APPROVED BY BOARD DIRECTORS ON**
127 **MARCH 11, 2021. (Vote: 8-0)**