

1                                   **KING COUNTY FIRE PROTECTION DISTRICT 10**  
2                                   **Board of Commissioners**  
3                                   **Regular Meeting Minutes**  
4                                   **February 8, 2021**  
5                                   **VIRTUAL MEETING**  
6

7 On March 24, 2020, the Governor issued Proclamation 20-28 prohibiting open public  
8 meetings from occurring in person. Due to these factors, the regular meeting of the Board of  
9 Fire Commissioners of King County Fire District 10 was held virtually on February 8, 2021,  
10 using a remote meeting platform.

11  
12 **Present:**     Chair Gloria Hatcher-Mays  
13                   Vice Chair Anita Sandall  
14                   Commissioner Alan Martin  
15                   Commissioner Don Smith  
16                   Board Secretary Jamie Formisano  
17                   Fire Chief Jeff Clark  
18

19 **Absent:**     None  
20

21 **Call to Order and Roll Call:** Chair Hatcher-Mays called the meeting to order at 4:00 p.m.  
22 and reviewed the virtual meeting guidelines.  
23

24 Commissioner Candidate Interview: Welcomed Dr. Michael Dowling and conducted an  
25 interview for his interest in the vacant Commissioner meeting.  
26

27 **The regular meeting of King County Fire Protection District 10 (KCFPD 10) was**  
28 **recessed, and the Board of Volunteer Firefighters (BVFF) meeting was called to order**  
29 **at 4:26 p.m.**  
30

31 **The BVFF meeting was adjourned and the KCFPD 10 meeting was called to order at**  
32 **4:30 p.m.**  
33

34 **The regular meeting of KCFPD 10 was recessed, and the Fire Benefit Charge (FBC)**  
35 **Appeal Hearing was called to order at 4:30 p.m.** Reviewed the appeals and provided a  
36 recommendation to the Board to approve. Discussion ensued regarding square footage  
37 calculation.  
38

39 **The FBC Appeal Hearing meeting was adjourned at 4:40 p.m. and the KCFD 10 was**  
40 **called to order.**  
41

42 **Public Comment:** None  
43

44 **Annual Elections:**

- 45 • District 10 Board Chair: IT WAS MOVED BY COMMISSIONER SANDALL, SECONDED  
46 BY COMMISSIONER SMITH TO: Nominate and elect Commissioner Hatcher-Mays to  
47 serve as District 10 Board Chair. MOTION CARRIED, 4-0.  
48

- 49 • District 10 Board Vice Chair: IT WAS MOVED BY COMMISSIONER HATCHER- MAYS,  
50 SECONDED BY COMMISSIONER SMITH TO: Nominate and elect Commissioner  
51 Sandall as Vice Chair. MOTION CARRIED, 4-0.  
52
- 53 • District 10 EF&R Board Representative Position 1: Discussed the intent of the  
54 representatives to the EF&R Board was for a two-year commitment, as well as rotating  
55 opposite terms. IT WAS MOVED BY COMMISSIONER HATCHER-MAYS, SECONDED  
56 BY COMMISSIONER SANDALL TO: By acclimation to re-elect Commissioner Martin and  
57 Commissioner Hatcher-Mays as Representative to the EF&R Board. MOTION CARRIED,  
58 4-0.  
59
- 60 • District 10 EF&R Alternate Board Representative: Commissioner Sandall will continue as  
61 the Alternate Representative to the EF&R Board.  
62
- 63 • District 10 Finance Administrative Committee (FAC) Representative(s): Commissioner  
64 Martin will continue as primary and Commissioner Hatcher-Mays as alternate to the  
65 Finance Administrative Committee.  
66

67 **Consent Agenda:** Items listed below were distributed to the Board in advance for review  
68 and enacted with one motion. IT WAS MOVED BY COMMISSIONER SANDALL,  
69 SECONDED BY COMMISSIONER MARTIN TO: Approve the Consent Agenda. MOTION  
70 CARRIED, 4 – 0.

71 1. Agenda Bill D10-2021-03 Board Minutes and Financial Recap:

- 72 • Regular Meeting Minutes  
73 • Financial Recap  
74

75 **General Administrative Discussion:**

76 Revenue and Expense Report: Reviewed the financials, the delinquency report and bond  
77 disparities.  
78

79 **Fire Chief Briefing:**

- 80 • PFAS: Executive meeting is being held at the end of February. EF&R staff is working to  
81 close out final invoices and report.  
82 • COVID-19: DC Lane will be providing a comprehensive overview of vaccinations at the  
83 EF&R Board meeting. EF&R Mobile vaccination units deployed last week, and the  
84 vaccination team is working closely with the City of Sammamish and City of Issaquah.  
85 • Briefed on the counterfeit N95 masks. All masks were in storage, none were utilized.  
86 • EF&R and IFCB Shared Space Update: Meeting weekly, no significant updates.  
87 • Congratulated Pam Bryson on receiving her hard-earned Human Resource Certification.  
88 • Chief Clark was honored to be a part of the viewing of the Snoqualmie Tribal Chief who  
89 recently passed.  
90 • Reviewed the EF&R agenda.  
91

92 **Committee Reports:**

93 EF&R Finance Administrative Committee: *(no meeting held)*  
94

95 **Regular Business:**

- 96 1. Agenda Bill D10-2021-03 (2021 Regular Meeting Schedule): Discussed proposed 2021  
97 Regular Meeting Schedule. IT WAS MOVED BY COMMISSIONER SANDALL,  
98 SECONDED BY COMMISSIONER SMITH TO: Adopt the 2021 Regular Meeting

99 schedule. MOTION CARRIED, 4 – 0.

- 100
- 101 2. Agenda Bill D10-2021-06 (Fire Benefit Charge Appeal Results): IT WAS MOVED BY
- 102 COMMISSIONER MARTIN, SECONDED BY COMMISSIONER SANDALL TO: Grant or
- 103 deny the appeals as presented and instruct the District Secretary to send written
- 104 confirmation of the Board's action to the taxpayers. MOTION CARRIED, 4 – 0.
- 105
- 106 3. FBC Election Timeline and Agenda Bill D10-2021-04 (FBC Consultant Letter of
- 107 Agreement): Discussed proposed contract with Liz Loomis Public Affairs. IT WAS
- 108 MOVED BY COMMISSIONER SMITH, SECONDED BY COMMISSIONER MARTIN TO:
- 109 approve the Communications Consulting Agreement with Liz Loomis Public Affairs for
- 110 consulting services for the Fire Benefit Charge Election. MOTION CARRIED, 4 – 0.
- 111
- 112 4. End Fund Balance Strategy Discussion: Reviewed staff recommendations to designate
- 113 the EFB into the Facility Reserve. Discussed the attorney comments related to
- 114 Community Member Hardship Funds. Discussed the costs and a strategic plan related to
- 115 facility reserve items, the importance of public transparency of unencumbered funds, and
- 116 a clear plan to designate funds. During the budget planning process the EFB strategic
- 117 plan can be revised and updated as needed. IT WAS MOVED BY COMMISSIONER
- 118 SMITH, SECONDED BY COMMISSIONER MARTIN TO: Place an estimate of
- 119 \$1,700,000 in the Facility Reserve for future use. MOTION CARRIED, 4 – 0.
- 120

121 **Executive Session:** The Board moved into Executive session pursuant to RCW

122 42.30.110(1)(h) to evaluate the qualifications of a candidate for appointment to elective office

123 The Executive session is estimated to last for 10 minutes beginning at 5:23 p.m. The

124 Executive session ended, and the regular session was called to order at 5:33 p.m. No action

125 was taken during Executive session.

126

- 127 5. Commissioner Candidate Discussion and Possible Action: The Board unanimously
- 128 agreed to appoint Dr. Dowling to Commissioner to serve until the November election. He
- 129 will be invited to the March meeting to be sworn in with an oath of office.
- 130

131 **Good of the Order:** Noted it is Black History Month and we are here today due to the

132 contributions of all.

133

134 **Calendar Review:**

- 135 • EF&R Board Meeting – February 11, 2021 4:00 p.m. (VIRTUAL)
- 136 • FAC Meeting – TBD (VIRTUAL)
- 137 • District 10 Board Meeting – March 8, 2021, 4:00 p.m. (VIRTUAL)
- 138 • FBC Resolution, Pro/Con Committee & Explanatory Statement Due – May 14, 2021
- 139 • FBC Rebuttal Statements Due – May 25, 2021
- 140 • FBC Renewal Public Hearing – July 6, 2021
- 141 • Finance Benefit Charge Election – August 3, 2021
- 142 • Issaquah City Council – 1<sup>st</sup> and 3<sup>rd</sup> Monday at 7 p.m., Issaquah City Hall
- 143 • Sammamish City Council – 1<sup>st</sup> and 3<sup>rd</sup> Tuesday at 6:30 p.m., Sammamish City Hall
- 144 • Carnation City Council – 1<sup>st</sup> and 3<sup>rd</sup> Tuesday at 7 p.m., Carnation City Hall

145 • North Bend City Council – 1<sup>st</sup> and 3<sup>rd</sup> Tuesday at 7 p.m., Mt. Si Senior Center

146

147 **Adjournment:** Chair Hatcher-Mays adjourned the meeting at 5:37 p.m.

148

149 **VIRTUALLY APPROVED BY THE DISTRICT 10 BOARD OF COMMISSIONERS ON**  
150 **MARCH 08, 2021. (Vote: 4-0)**