

1                                   **KING COUNTY FIRE PROTECTION DISTRICT 10**  
2   **Board of Commissioners**  
3   **Regular Meeting Minutes**  
4   **January 4, 2024**

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6 This meeting was held in person and virtually.

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8 **Present:**     Chair Gloria Hatcher-Mays  
9                   Vice Chair Anita Sandall  
10                  Commissioner Ray Mullen  
11                  Commissioner Michael Dowling  
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13                  Chief Ben Lane  
14                  Board Secretary Nicole Frisch  
15                  Deputy Chief Will Aho  
16                  Deputy Director Pam Bryson  
17                  Deputy Chief Wendy Moffatt  
18                  Budget Finance Analyst Scott Faires

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20 **Call to Order, Flag Salute, and Roll Call:** Chair Hatcher-Mays called the meeting to order  
21 at 4:00 p.m. and reviewed the virtual meeting guidelines.

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23 **District 10 Commissioner Position 2**

24 Board Chair Hatcher-Mays reported that Commissioner-elect David Hatcher-Mays declined  
25 to be sworn in, so the position remains open until filled.

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27 **Public Comment:** None.

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29 **Annual Elections:**

- 30     • District 10 Board Chair: IT WAS MOVED BY COMMISSIONER HATCHER-MAYS,  
31       SECONDED BY COMMISSIONER MULLEN TO: Nominate and elect Commissioner  
32       Sandall to serve as District 10 Board Chair. Commissioner Sandall elected by  
33       acclimation.

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35 Chair Sandall assumed Chair duties for the remainder of the meeting.

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37     • District 10 Vice Chair: IT WAS MOVED BY COMMISSIONER HATCHER-MAYS,  
38       SECONDED BY COMMISSIONER MULLEN TO: Nominate and elect Commissioner  
39       Hatcher-Mays to serve as District 10 Vice Chair. Commissioner Hatcher-Mays  
40       elected by acclimation.  
41     • District 10 EF&R Board of Directors Representative Position 1: IT WAS MOVED BY  
42       COMMISSIONER SANDALL, SECONDED BY COMMISSIONER HATCHER-MAYS  
43       TO: Nominate and elect Commissioner Hatcher-Mays as Representative to the  
44       EF&R Board of Directors. Commissioner Hatcher-Mays elected by acclimation.  
45     • District 10 EF&R Board of Directors Representative Position 2: IT WAS MOVED BY  
46       COMMISSIONER HATCHER-MAYS, SECONDED BY COMMISSIONER MULLEN  
47       TO: Nominate and elect Commissioner SANDALL as Representative to the EF&R  
48       Board of Directors. Commissioner Sandall elected by acclimation.

- District 10 EF&R Alternate Board of Directors Representative: IT WAS MOVED BY COMMISSIONER HATCHER- MAYS, SECONDED BY COMMISSIONER MULLEN TO: Nominate and elect Commissioner Dowling as Alternate Representative to the EF&R Board of Directors. Commissioner Dowling elected by acclimation.
- Finance and Administrative Committee: Board Chair Sandall appointed Commissioner Hatcher-Mays as FAC Primary and Commissioner Mullen as FAC Alternate.

**Consent Agenda:** Items listed below were distributed to the Board in advance for review and enacted with one motion. IT WAS MOVED BY COMMISSIONER HATCHER-MAYS, SECONDED BY COMMISSIONER MULLEN TO: Approve the Consent Agenda as submitted. MOTION CARRIED, 4-0.

1. Agenda Bill D10-2024-01 Board Minutes and Financial Recap:

- Regular Meeting Minutes December 7, 2023
- Financial Recap

**General Administrative Discussion:**

Revenue and Expense Report: Reviewed and discussed the November 2023 Revenue and Expense report. Discussion ensued.

**Fire Chief Briefing:** Chief Lane reported the following:

- Chief Lane welcomed new Deputy Chief Wendy Moffatt, who came to EF&R from, most recently, Duvall Fire. She is jumping in and picking up where DC Schutter left off in Logistics. We have another new team member swearing in with DC Moffatt during the EF&R Board meeting next Thursday – Greg Bawden our new Emergency Manager. We will also be promoting seven employees during that meeting. We encourage you all to attend to celebrate the recent new hires and promotions.
- Hiring – we have officially onboarded Mercer Island personnel. Just prior to the transition, a 30-year employee elected to retire, and Deputy Director Bryson and her staff worked hard to fill that position. EF&R will be hiring 11 entry level firefighters who are slated to start January 16 to start academy in February.
- The Administrative ILA with KCFD 45 has started. Staff is working on getting everything set for their first Commissioner meeting next Wednesday, January 10.
- Mercer Island will be hosting open houses on Wednesday, January 10 at 5:30 p.m. and Saturday, January 13 at 10:00 a.m. All are welcome.
- Facility update – the Station 85 remodel is on track; the flooring process should be completed at the end of this month. The project remains on track and within budget.
- Reminder – please email Nicole with interest in attending the 2024 Legislative Day on January 23.
- The 2023 annual awards & recognition banquet will be March 8 at the Snoqualmie Casino.

**Regular Business:**

Agenda Bill D10-2024-02 (Disaster and Preparedness Grant):

Chief Lane presented the Agenda Bill.

97 IT WAS MOVED BY COMMISSIONER HATCHER-MAYS, SECONDED BY  
98 COMMISSIONER DOWLING TO: Approve Agenda Bill D10-2024-02 as submitted.  
99 MOTION CARRIED, 4-0.

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101 Agenda Bill D10-2024-03 (D10 Email Addresses):

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103 Chief Lane presented the Agenda Bill.

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105 IT WAS MOVED BY COMMISSIONER MULLEN, SECONDED BY COMMISSIONER  
106 HATCHER-MAYS TO: Approve Agenda Bill D10-2024-03 as submitted. MOTION  
107 CARRIED, 4-0.

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109 **Upcoming Community Events:**

110 Board Chair Sandall reported that there is a virtual Commissioner 101 seminar on  
111 Saturday, January 6.

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113 **Executive Session:** None.


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115 **Good of the Order:** None.

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117 **Calendar Review:**

- 118 • EF&R Board of Directors Meeting – January 11, 2024, 4:00 p.m., HQ
- 119 • D38 Board of Commissioners Meeting – January 16, 2024, 4:00 p.m., Station 87
- 120 • WF&R Board of Commissioners Meeting – January 16, 2024, 5:00 p.m., Station 31
- 121 • Legislative Day – January 23, 2024, 8:00 a.m., Olympia
- 122 • EF&R Annual Awards Banquet – March 8, 2024, Snoqualmie Casino
- 123 • Issaquah City Council – 1<sup>st</sup> and 3<sup>rd</sup> Monday at 7 p.m.
- 124 • Sammamish City Council – 1<sup>st</sup> and 3<sup>rd</sup> Tuesday at 6:30 p.m.
- 125 • Carnation City Council – 1<sup>st</sup> and 3<sup>rd</sup> Tuesday at 7 p.m.
- 126 • North Bend City Council – 1<sup>st</sup> and 3<sup>rd</sup> Tuesday at 7 p.m.
- 127 • Mercer Island City Council 1<sup>st</sup> and 3<sup>rd</sup> Tuesday at 5 p.m.

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129 **Adjournment:** Board Chair Sandall adjourned the meeting at 4:20 p.m.

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Commissioner

  
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Nicole Frisch, Board Secretary

  
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Commissioner

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Commissioner