

1 **KING COUNTY FIRE PROTECTION DISTRICT 10**
2 **Board of Commissioners**
3 **Regular Meeting Minutes**
4 **January 11, 2021**
5 **VIRTUAL MEETING**
6

7 On March 24, 2020, the Governor issued Proclamation 20-28 prohibiting open public
8 meetings from occurring in person. Due to these factors, the regular meeting of the Board
9 of Fire Commissioners of King County Fire District 10 was held virtually on January 11,
10 2021, using a remote meeting platform.

11
12 **Present:** Chair Gloria Hatcher-Mays
13 Commissioner Alan Martin
14 Commissioner Don Smith
15 Board Secretary Jamie Formisano
16 Fire Chief Jeff Clark

17
18 **Absent:** Vice Chair Anita Sandall (*excused*)
19

20 **Call to Order and Roll Call:** Chair Hatcher-Mays called the meeting to order at 4:00 p.m.
21 and reviewed the virtual meeting guidelines.

22
23 **Public Comment:** None
24

25 **Consent Agenda:** Items listed below were distributed to the Board in advance for review
26 and enacted with one motion. IT WAS MOVED BY COMMISSIONER MARTIN,
27 SECONDED BY COMMISSIONER SMITH TO: Approve the Consent Agenda. MOTION
28 CARRIED, 3 – 0.

29 1. Agenda Bill D10-2021-01 Board Minutes and Financial Recap:

- 30 • Regular Meeting Minutes
31 • Financial Recap
32

33 **General Administrative Discussion:**

34 Revenue and Expense Report: Reviewed the financials. Discussion ensued regarding
35 underspent funds, which will be discussed during the End Fund Balance agenda item.
36 Provided a detailed overview of the new delinquencies report, which will be included in the
37 agenda packets moving forward. Discussion ensued regarding data trends.
38

39 **Fire Chief Briefing:**

- 40 • PFAS: Executive meeting was canceled; however, the group is working with the State to
41 close out the latest funding cycle and preparing for the next cycle.
42 • COVID-19: A full time Battalion Chief is staffed to coordinate point of care testing and
43 vaccinations. Over 50% of EF&R response personnel has been vaccinated. EF&R will
44 be working closely with King County Public Health to assist with training personnel to
45 disseminate vaccines within the community. Discussed the potential of Commissioners
46 being included in the vaccine Phase for HQ staff.
47 • Reviewed the EF&R agenda.

- 48 • EF&R and IFCB Shared Space Update: Agreed to move to Chief Briefing opposed to
49 Regular Business. The EF&R and IFCB team is meeting weekly. The IFCB is working
50 on their financial documents to advocate for State funding.
- 51 • Chief Clark is the new President for the King County Fire Chiefs. The King County Fire
52 Chiefs presented their annual awards and recognitions. Deputy Chief Ben Lane
53 received a letter of commendation for his leadership with COVID-19 policy
54 development. Executive Assistant Jamie Formisano received the Administrator of the
55 Year award.

56

57 **Committee Reports:**

58 EF&R Finance Administrative Committee: *(no meeting held)*

59

60 **Executive Session:** The Board moved into Executive session pursuant to RCW
61 42.30.140(4)(b) to discuss collective bargaining planning. The Executive session is
62 estimated to last for 10 minutes beginning at 4:22 p.m. The Executive session was
63 extended five minutes. The Executive session ended at 4:37 p.m. and the regular session
64 was called to order at 4:41 p.m., no action was taken during Executive session.

65

66 **Regular Business:**

67 1. Agenda Bill D10-2021-02 (2021-2024 Support Staff Collective Bargaining Agreement):

68 Discussed proposed Collective Bargaining Agreement. IT WAS MOVED BY
69 COMMISSIONER MARTIN, SECONDED BY COMMISSIONER SMITH TO: Upon
70 subsequent approval by the EF&R Board and Local Union 2878, move to approve the
71 2021-2024 Support Staff Collective Bargaining Agreement as presented. MOTION
72 CARRIED, 3 – 0.

73

74 2. Accountability Audit Report Out: The Board Chair met with the State Auditors Office and
75 reported on the clean audit with no findings.

76

77 3. Review Commissioner Applications: None to review.

78

79 4. FBC Election and Commissioner Terms: Discussed the renewal options and timeline for
80 the Fire Benefit Charge (FBC) Election; including the length of the renewal (6,10,
81 permanent) and potential approval the consultant contract. Discussed increasing public
82 education and communication on a regular basis.

- 83 • The Board unanimously supports running the FBC in the August election with
84 contingency to run on the November election.
- 85 • The Board unanimously supports a 10-year FBC.
- 86 • The Board unanimously supports hiring Liz Loomis Consulting to manage the
87 FBC process. A contract with costs (estimated \$5,000/month) and terms will be
88 presented at the February meeting for approval consideration.

89

90 5. End Fund Balance Strategy Discussion: Discussed one-time options for End Fund
91 Balance (EFB) consideration to include;

- 92 • Designating funds as a facility reserve for remodels, upgrades, and PFAS
- 93 • Increase operating Fund Reserve minimum

- 94 • Utilize funds to offset 2022 budget and returning a portion to taxpayers (i.e., tax
95 allocation to offset FBC costs)
96 • Designate fund for other specific purpose; including funding a grant for Transport
97 hardships.

98
99 Discussed additional facilities that may need upgrades, including upgrades to the
100 training tower at station 85 and replacement of Station 74 in Preston. The EF&R Capital
101 Facilities Maintenance Fund, which all partners pay into, drives most of the smaller
102 upgrades. Discussed establishing Board Policy aligned with definitions for the spending
103 of EFB reserves, which would take a vote of the Board in the form of an Agenda Bill.
104 Staff will present policy language in a future meeting for Board consideration.
105

106 **Good of the Order:**

- 107 • Surplus Property Sale: Deputy Chief Tryon provided an assessed valuation of the
108 property to a potential buyer and is now awaiting an offer.
109

110 **Calendar Review:**

- 111 • EF&R Board Meeting – January 14, 2021 4:00 p.m. (VIRTUAL)
112 • FAC Meeting – TBD (VIRTUAL)
113 • District 10 Board Meeting – February 8, 2021, 4:00 p.m. (VIRTUAL)
114 • Issaquah City Council – 1st and 3rd Monday at 7 p.m., Issaquah City Hall
115 • Sammamish City Council – 1st and 3rd Tuesday at 6:30 p.m., Sammamish City Hall
116 • Carnation City Council – 1st and 3rd Tuesday at 7 p.m., Carnation City Hall
117 • North Bend City Council – 1st and 3rd Tuesday at 7 p.m., Mt. Si Senior Center
118

119 **Adjournment:** Chair Hatcher-Mays adjourned the meeting at 5:18 p.m.