



FIRE WATCH

A fire watch is the action of an on-site person whose sole duty is to watch for the occurrence of fire, or the conditions that could lead to a fire when a sprinkler or fire alarm system is not working. When required by the Fire Department, the building owner (or their representative) will be required to provide a competent fire watch until the system is repaired. Who conducts the fire watch is determined by the building owner/agent.

*Note: A professional security company is **not** required.*

BUILDING NAME _____
ADDRESS _____
OWNER/ACTING AGENT _____
PHONE NUMBER _____

- Fire watch patrols shall be done in increments not to exceed one hour.
- Fire watch personnel shall not have other duties besides their assigned fire watch.
- Fire watch personnel shall have the capability and means to call 911.

NAME	TIME	NAME	TIME

I certify under penalty of perjury that the requirements of a fire watch have taken place on the building listed above.

Signature: _____ Date: _____ 20 _____

Please email this form to the Fire Prevention Bureau no later than 6:00am the morning following the fire watch.