

1 **EASTSIDE FIRE & RESCUE BOARD OF DIRECTORS**
2 **REGULAR MEETING**
3 **October 08, 2020**
4 **VIRTUAL MEETING**
5

6 Alternate Meeting Format: On March 24, 2020, the Governor issued Proclamation 20-28
7 prohibiting open public meetings from occurring in person. Due to these factors, the regular
8 meeting of the Board of Directors of Eastside Fire & Rescue was held virtually on October
9 8, 2020, using a remote meeting platform.

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11 **PRESENT:** Chair Alan Gothelf (City of North Bend)
12 Vice Chair Chris Reh (City of Issaquah)
13 Board Director Stacy Goodman (City of Issaquah)
14 Board Director Alan Martin (Fire District 10)
15 Alt. Board Director Anita Sandall (Fire District 10)
16 Board Director Karen Moran (City of Sammamish)
17 Board Director Chris Ross (City of Sammamish)
18 Board Director Matt Talbot (Fire District 38)
19 Board Secretary Jamie Formisano
20 Fire Chief Jeff Clark
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22 **ABSENT:** Board Director Gloria Hatcher-Mays (Fire District 10) (*excused*)
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24 **CALL TO ORDER:** Chair Gothelf called the meeting to order at 4:00 p.m. and took roll call.
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26 **PUBLIC COMMENT:** None
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28 **CONSENT AGENDA:**

29 IT WAS MOVED BY DIRECTOR MORAN, SECONDED BY ALT. DIRECTOR SANDALL
30 TO: Approve the Consent Agenda. MOTION CARRIED, 8-0.

- 31 1. Agenda Bill 2020-23 (Approval of Board Minutes and Financial Recap)
 - 32 2. Agenda Bill 2020-24 (Write-Off Request)
 - 33 3. Agenda Bill 2020-25 (Apparatus 8814 Release of Interest and Surplus)
- 34

35 **COMMITTEE REPORTS:**

36 Finance and Administrative Committee (FAC): Unanimously voted to move forward the
37 2021-2022 budget for approval consideration for the Board. Board Director Goodman was
38 elected the Vice Chair of the FAC.
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40 **FIRE CHIEF BRIEFING:**

- 41 • PFAS: Next Executive Committee meeting will be held at the end of October. Currently,
42 no update regarding State funding.
- 43 • COVID-19: State numbers are increasing, and public meetings continue to be
44 suspended. The COVID-19 Task Force is comprised with representatives from EF&R,
45 Duvall Fire, Snoqualmie Fire, and Fall City Fire. Discussion ensued regarding the Salish
46 Lodge outbreak and potential exposures.
- 47 • Wildland Fire Season: Over the past two months we have consistently deployed teams
48 to Eastern WA, California and Oregon. Currently, a team is returning from a deployment
49 in California. Discussion ensued regarding community involvement, preparedness and
50 meetings with HOAs. Please connect citizens to Chief Clark. Discussed the Firewise
51 program and the community plan North Bend is currently partnering on with UW.

- State Auditor: The State Accountability Audit will be reviewing the report with the Board Chair.

EXECUTIVE SESSION: In accordance with the RCW 42.30.140(4)(b) to discuss Collective Bargaining planning. The Executive session is estimated to last for 20 minutes beginning at 4:21 p.m. The Executive Session was extended 5 minutes. The regular session was called to order at 4:46 p.m. No action was taken during Executive session.

REGULAR BUSINESS:

1. Agenda Bill 2020-26 (Non-Profit Formation): Provided an overview of the formation of Eastside Fire & Rescue into a Washington nonprofit corporation. Discussed the timeline and filing necessary documents with the State for an estimated implementation of March 1, 2021. Provided an overview of the changes to be made to the apparatus ownership list to ensure the correct partner is reflected. IT WAS MOVED BY DIRECTOR MARTIN, SECONDED BY DIRECTOR MORAN TO: Approve the formation of Eastside Fire & Rescue into a Washington nonprofit corporation under Chapter 24.03 RCW and Direct the Fire Chief to work with each partner agency to approve the following motion language, "Approve the attached Interlocal Agreement, Articles of Incorporation and By-Laws, as presented to establish Eastside Fire & Rescue as a State of Washington nonprofit corporation under Chapter 24.03 RCW". Discussion ensued regarding a request from the City of Issaquah requesting a commitment to review the expense and revenue formula in 2021. Chief provided an overview of the Board's authority related to the funding formula. The Chief committed that discussion of the expense and revenue funding formula will be programmed in the 1st quarter of 2021 in the EF&R Board 2021 Agenda Calendar, there was no opposition to this plan. A request from the City of Sammamish was made for EF&R staff to provide a timeline of implementation to the partners (*see Attachment 1*). Motion Carried 8-0.
2. Agenda Bill 2020-27 (2021-2022 Budget & Revenue Expense): Discussed the five elements of the 2021-2022 budget adoption process, as recommended by the FAC, to include the proposed staff amendment to the End Fund Balance Allocation. IT WAS MOVED BY DIRECTOR MORAN, SECONDED BY DIRECTOR MARTIN TO: Recommend approval of the five elements of the 2021-2022 budget adoption process, as recommended by the FAC, to include the proposed staff amendments to the End Fund Balance Allocation and Operating Revenue and Expense Fund. Discussed the use of the End Fund Balance. A request from the City of Sammamish was made for EF&R staff to provide a timeline of the budget process to the partners (*see Attachment 2*). Motion Carried 8-0.

GENERAL ADMINISTRATIVE DISCUSSION:

1. Revenue and Expense Report: Included in packet.
2. Incidents Activity Report: Included in packet.

CALENDAR REVIEW:

- FAC – October 28, 2020, **NO MEETING**
- EF&R Agenda Review – October 28, 2020, 4:00 p.m. (D10) (*Virtual*) (*Issaquah*)
- EF&R Board Meeting – November 12, 2020 4:00 p.m. (*Virtual Meeting*)

GOOD OF THE ORDER: None

ADJOURNMENT: Chair Gothelf adjourned the meeting at 5:12 p.m.

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**SIGNING OF DOCUMENTS: VIRTUALLY APPROVED BY BOARD DIRECTORS ON
November 12, 2020. (Vote: 8-0)**