

1 **KING COUNTY FIRE PROTECTION DISTRICT 10**
2 **Board of Commissioners**
3 **Regular Meeting Minutes**
4 **October 5, 2020**
5 **VIRTUAL MEETING**
6

7 Alternate Meeting Format: On March 24, 2020, the Governor issued Proclamation 20-28
8 prohibiting open public meetings from occurring in person. Due to these factors, the regular
9 meeting of the Board of Fire Commissioners of King County Fire District 10 was held virtually
10 on October 5, 2020, using a remote meeting platform.

11
12 **Present:** Chair Gloria Hatcher-Mays
13 Vice Chair Anita Sandall (*late arrival*)
14 Commissioner Alan Martin
15 Commissioner Don Smith
16 Board Secretary Jamie Formisano
17 Fire Chief Jeff Clark
18

19 **Audience:** None
20

21 **Absent:** None
22

23 **Call to Order and Roll Call:** Chair Hatcher-Mays called the meeting to order at 4:00 p.m.
24 and reviewed the virtual meeting process and guidelines.
25

26 **The regular meeting of King County Fire Protection District 10 (KCFPD 10) was**
27 **recessed and the Board of Volunteer Firefighters (BVFF) meeting was called to order**
28 **at 4:02 p.m.**
29

30 **The Board of Volunteer Firefighters (BVFF) meeting was recessed and the KCFPD 10**
31 **Annual Public Revenue Hearing was called to order at 4:05 p.m.**
32

33 **Annual Revenue Hearing:**

- 34 1. Chair Hatcher-Mays received certification the public has been served notice, as required
35 by law, of the occurrence of this open public meeting of the Board of Fire Commissioners
36 to set the 2021 levy rate and confirm the Fire Benefit Charge (FBC) for 2021.
37
- 38 2. Preliminary 2021 Revenue and Expense Budget: A high level overview of the 2021
39 budget was provided. Discussion ensued regarding the timeline of approving the budget
40 and setting the 2021 levy rate and Fire Benefit Charge.
41
- 42 3. Future Needs/Projects: Next month there will be a discussion regarding guidance for use
43 of the End Fund Balance.
44
- 45 4. Citizen Input: None
46
47 (*Arrival of Commissioner Sandall*)
48
- 49 5. Review Resolutions: Reviewed resolutions in preparation for formal approval during the
50 November 8, 2020 meeting.

- 51 a. 20-03 Ad Valorem Tax Request: Pending revised Assessed Value (AV) from the
52 County, the levy amounts will be updated.
53 b. 20-04 Imposition of Benefit Charge.
54

55 IT WAS MOVED BY COMMISSIONER MARTIN, SECONDED BY COMMISSIONER
56 SMITH TO: Instruct the District Secretary to create the 2021 Budget Agenda Bill for next
57 regular Board meeting to be held on November 9, 2020. Discussed the distribution of the
58 final draft prior to the next Board meeting for review. MOTION CARRIED, 5 – 0.
59

60 **The Revenue Hearing was adjourned at 4:10 p.m. and the regular meeting of the King
61 County Fire Protection District 10 was reconvened.**
62

63 **Public Comment:** None
64

65 **Consent Agenda:** Items listed below were distributed to the Board in advance for review
66 and enacted with one motion. IT WAS MOVED BY COMMISSIONER SMITH, SECONDED
67 BY COMMISSIONER MARTIN TO: Approve the Consent Agenda. MOTION CARRIED, 4 –
68 0.

69 1. Agenda Bill D10-2020-14 Board Minutes and Financial Recap:

- 70 • Regular Meeting Minutes
- 71 • Financial Recap
72

73 **General Administrative Discussion:**

74 Revenue and Expense Report: Reviewed the financials. Discussion ensued.
75

76 **Fire Chief Briefing:**

- 77 • State Accountability Audit: The accountability audit will take place this month and will be
78 reported out once completed.
- 79 • PFAS: Next meeting will be held at the end of October. No update regarding State funding
80 at this time.
- 81 • COVID-19: State numbers are increasing, and public meetings continue to be suspended.
82 Discussed advocating on social media for the public to receive flu shots.
- 83 • Reviewed the EF&R agenda. Discussed the suggested revision to the End Fund Balance
84 strategy to include a community grant program for Transport Fee waivers and an
85 additional retirement notice. There are currently no items for an October FAC meeting
86 unless agenda items are assigned from the EF&R Board.
87

88 **Committee Reports:**

89 EF&R Finance Administrative Committee: The FAC unanimously agreed to move forward
90 the draft budget recommendation for approval to the EF&R Board. Provided a high-level
91 overview of the proposed budget and the items that directly affect District 10 and partner
92 contributions.
93

94 **Regular Business:**

95 1. Review Commissioner Applications: None to review.
96

97 2. Update: Headquarters Shared Space: Due to COVID-19, it is realized that EF&R HQ
98 does not need a large footprint. Subsequently, an overview was provided of the
99 discussions taking place with the Issaquah Food and Clothing Bank for the potential of a
100 shared space. Discussed the benefits of partnering with a nonprofit, which allows for a

101 positive collaboration to meet the needs of the community. There is an opportunity to
102 co-exist with the Issaquah Food and Clothing Bank (IFCB) on the property. There are
103 conversations with the City of Issaquah and City of North Bend regarding a shared
104 maintenance/mechanical space. Discussed financial implications of tenant
105 improvements, potential ongoing tenant revenue, and potential partner lease. In the
106 interim, EF&R has been able to assist the IFCB by temporary providing space in the
107 pole barn for the clothing bank, which was shut down due to COVID-19. Discussed the
108 mutual benefits for both District 10 and the community. Conversated over the funds and
109 current footprint of the building and the needs of both EF&R and the IFCB. The
110 jurisdiction and communities served by the IFCB was discussed. It was specified there
111 would be no gifting of public funds as there will be financial contributions. Discussed the
112 potential of a partnership with the Snoqualmie Tribe, and the food bank they previously
113 operated, and potential expansion of serving the larger community.

114
115 **Executive Session:** The Board moved into Executive session pursuant to RCW
116 42.30.140(4)(b) to discuss collective bargaining planning. The Executive session is estimated
117 to last for 10 minutes beginning at 4:48 p.m. The Executive session was extended 10
118 minutes. The regular session was called to order at 5:12 p.m., no action was taken during
119 Executive session. No action was taken.

120
121 **Good of the Order:** None

122
123 **Calendar Review:**

- 124 • EF&R Board Meeting – October 8, 4:00 p.m. (VIRTUAL)
125 • FAC – October 28, 2020, 12:00 (TBD)
126 • District 10 Board Meeting – November 9, 2020, 4:00 p.m. (VIRTUAL)
127 • Issaquah City Council – 1st and 3rd Monday at 7 p.m., Issaquah City Hall
128 • Sammamish City Council – 1st and 3rd Tuesday at 6:30 p.m., Sammamish City Hall
129 • Carnation City Council – 1st and 3rd Tuesday at 7 p.m., Carnation City Hall
130 • North Bend City Council – 1st and 3rd Tuesday at 7 p.m., Mt. Si Senior Center

131
132 **Adjournment:** Chair Hatcher-Mays adjourned the meeting at 5:13 p.m.

133
134 **VIRTUALLY APPROVED BY THE DISTRICT 10 BOARD OF COMMISSIONERS ON**
135 **NOVEMBER 9, 2020. (Vote: 4-0)**