

1 **KING COUNTY FIRE PROTECTION DISTRICT 10**
2 **Board of Commissioners**
3 **Regular Meeting Minutes**
4 **September 20, 2017**

5
6 The regular meeting of the Board of Fire Commissioners of King County Fire District 10
7 was held on September 20, 2017, at Eastside Fire & Rescue Headquarters, located at
8 175 Newport Way NW, Issaquah, WA 98027.

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10 **Present:** Chair Don Smith
11 Commissioner Larry Rude
12 Commissioner Alan Martin
13 Commissioner Michael Fiset
14 Commissioner Mike Mitchell
15 Fire Chief Jeff Clark
16 Deputy Chief Jon Parkinson (Acting Dist Secretary)
17 Deputy Chief Richard Burke
18 Administrative Assistant Jay Hart

19
20 **Audience:** Battalion Chief Russ Tanner
21 Training Captain Pete Brummel

22
23 **Absent:**

24
25 **Call to Order, Roll Call, and Flag Salute:**
26 Chair Smith called the meeting to order at 4:00 p.m. Chair Smith led the flag salute.

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28 **Special Order of Business:** None

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30 **Recognition:** None

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32 **Citizen Input:** None

33
34 **Consent Agenda:**

35 Items listed below were distributed to the Board in advance for review and were enacted
36 with one motion. IT WAS MOVED BY COMMISSIONER MITCHELL, SECONDED BY
37 COMMISSIONER RUDE TO: Approve the Consent Agenda. MOTION CARRIED, 5 – 0.

- 38 • Agenda Bill D10-2017-17 Board Minutes and Financial Recap:
 - 39 • Regular Meeting Minutes
 - 40 • Financial Recap

41
42 **The regular meeting of King County Fire Protection District 10 (KCFD 10) was**
43 **recessed and the Board of Volunteer Firefighters (BVFF) meeting was called to**
44 **order at 4:02 p.m. The BVFF meeting was adjourned at 4:04 p.m., and the regular**
45 **meeting of KCFD 10 was reconvened.**

46
47 **General Administrative Discussion:**

48 August Revenue and Expense Report: A brief overview was provided.

50 **EF&R Actions:**

- 51 • Agenda Bill 2017-29 Surplus Apparatus 9806 & 9807:
- 52 • Agenda Bill 2017-30 Surplus Apparatus 9808:
- 53 • Agenda Bill 2017-31 Board Policy 0005 Capital Facilities Maintenance Fund:
- 54 • Agenda Bill 2017-32 LOA Sick Leave Benefit Support Staff:

55
56 **Fire Chief Briefing:** Chief briefed on the following; PFOS update, which includes a
57 meeting with DOE and recent test results from Lake Sammamish; Wildland
58 deployments; Volunteer program recruitment; Retirement of Bellevue Fire Chief Risen;
59 DC Tryon has been named the EMTG Training Director for the next six months;
60 Discussions ongoing with Fall City on possible merge; Standards of Cover will involve
61 future discussions with D10 and D38 Boards regarding volunteer stations/locations;
62 2014-15 Audit findings expected to be released in October.

63
64 **Committee Reports:**

- 65 1. EF&R Finance Administrative Committee: The FAC has tentatively approved the
66 proposed 2018 Revenue and Expense Budget for EF&R Board approval during the
67 October meeting. The FAC also discussed the Capital Facilities Maintenance Fund,
68 and additional revenue options which will be brought to a future EF&R Board
69 meeting for discussion.
- 70 2. Volunteer Program: BC Tanner discussed differences between Reserve Program
71 and Community Responder program. FC Clark discussed future effects on WSRB
72 insurance ratings.

73
74 **Old Business:**

- 75 1. Fire Station 74 Discussion: Informal remodel estimates are still being compiled and
76 expected to be presented in October.

77
78 **New Business:**

- 79 1. Agenda Bill D10-2017-18 Surplus Apparatus 9808: IT WAS MOVED BY
80 COMMISSIONER FISETTE, SECONDED BY COMMISSIONER MITCHELL TO:
81 Approve Apparatus 9808 be declared surplus and made available for sale with the
82 proceeds going into the Equipment Replacement Fund. MOTION CARRIED, 5 – 0.
- 83 2. Agenda Bill D10-2017-19 LOA Sick Leave Benefit Support Staff: IT WAS MOVED
84 BY COMMISSIONER RUDE, SECONDED BY COMMISSIONER MITCHELL TO:
85 Approve the Sick Leave Benefit Letter of Agreement (LOA) of the Support Staff
86 CBA. Discussion ensued. MOTION CARRIED, 5 – 0.
- 87 3. Systems Management Agreement: Information shared relating to agreement with
88 Neil Blindheim providing database and notification service for annual Fire Benefit
89 charge.
- 90 4. Boundary review correspondence: The Board discussed a proposed small
91 annexation.

92
93 **EXECUTIVE SESSION:** The D10 Board moved into Executive Session pursuant to
94 RCW 42.30.140(4)(b) to discuss collective bargaining sessions. The Executive Session
95 is estimated to last for 10 minutes, beginning at 4:40 p.m. The Regular Session was
96 called to order at 4:50 p.m. No action was taken during Executive Session.

97
98 **Good of the Order:**

99 Discussion on the increased overtime expense directly relating to an increase in sick
100 leave. Commissioner Rude attended a recent KC Commissioners meeting and was
101 assigned to an EMS levy sub-committee.
102


103
104 **Calendar Review:**
105 FAC – September 27, 2017 (CANCELLED)
106 District 10 Board Meeting – October 18, 2017, EF&R Headquarters
107 Issaquah City Council – 1st and 3rd Monday at 7 p.m., Issaquah City Hall
108 Sammamish City Council – 1st and 3rd Tuesday at 6:30 p.m., Sammamish City Hall
109 Carnation City Council – 1st and 3rd Tuesday at 7 p.m., Carnation City Hall
110 North Bend City Council – 1st and 3rd Tuesday at 7 p.m., Mt. Si Senior Center
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112 **Adjournment:** Chair Smith adjourned the meeting at 4:58 p.m.
113

114 **Signing of Documents:**


115 
116 _____
117 Commissioner

118 
119 _____
120 Commissioner

122 
123 _____
124 Commissioner
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Commissioner



Commissioner



Attestation: District Secretary