

1 **EASTSIDE FIRE & RESCUE BOARD OF DIRECTORS**
2 **REGULAR MEETING**
3 **July 9, 2020**
4 **VIRTUAL MEETING**
5

6 Alternate Meeting Format: On March 24, 2020, the Governor issued Proclamation 20-28
7 prohibiting open public meetings from occurring in person. Due to these factors, the regular
8 meeting of the Board of Directors of Eastside Fire & Rescue was held virtually on July 9,
9 2020, using a remote meeting platform.

10
11 **PRESENT:** Chair Alan Gothelf (City of North Bend)
12 Vice Chair Chris Reh (City of Issaquah)
13 Board Director Stacy Goodman (City of Issaquah)
14 Board Director Alan Martin (Fire District 10)
15 Alt. Board Director Gloria Hatcher-Mays (Fire District 10)
16 Board Director Karen Moran (City of Sammamish)
17 Board Director Chris Ross (City of Sammamish)
18 Board Director Matt Talbot (Fire District 38)
19 Board Secretary Jamie Formisano
20 Fire Chief Jeff Clark
21

22 **ABSENT:** Board Director Larry Rude (Fire District 10) (*unexcused*)
23

24 **CALL TO ORDER:** Chair Gothelf called the meeting to order at 4:00 p.m. and took roll call.
25

26 **PUBLIC COMMENT:** None
27

28 **CONSENT AGENDA:**

29 IT WAS MOVED BY DIRECTOR MORAN, SECONDED BY DIRECTOR MARTIN TO:
30 Approve the Consent Agenda. MOTION CARRIED, 8-0.

- 31 1. Agenda Bill 2020-19 (Approval of Board Minutes and Financial Recap)
32 2. Agenda Bill 2020-20 (Write-Off Request)
33

34 **COMMITTEE REPORTS:**

35 Finance and Administrative Committee (FAC): Reviewed and discussed the potential
36 increase of Transport Fees and potential increase in Collection Efforts. It was agreed to
37 move the collection effort discussion to the EF&R Board for further deliberation. Discussed
38 the 2021-2022 Budget and CBA Negotiations.
39

40 **FIRE CHIEF BRIEFING:**

- 41 • PFAS: Completed the last round of testing, which produced 7,000 pages of data.
42 Discussed the unusual flow of the underground water. DOE reached out to see if EF&R
43 could spend an additional \$750k prior to June 2021. The current plan is being reviewed
44 to incorporate some of the workplan to accommodate the June 2021 DOE deadline. The
45 data will be shared with SammPlatt. Discussion ensued.
46 • COVID-19 Update: Cases in WA are increasing, which froze the Phased Approach
47 Guidelines. Precautions are implemented and being adhered to. One employee has
48 been exposed off-duty to COVID-19 and is quarantining as a precaution. Current out of
49 budget expenses are approximately \$478k.
50

51 **REGULAR BUSINESS:**

- 52 1. FAC Ambulance Fee Collection Discussion: The ambulance fee memo provided to the
53 FAC was included in the packet. The FAC would like EF&R to discuss and provide
54 guidance on a potential increase in collections efforts. Provided a brief overview of the
55 current collections process. Discussed the risks vs. benefits of contracting with a
56 collection agency and associated costs. Discussed the potential of offering payment
57 plans for citizens who have hardships as well as the fiduciary responsibility of the Board.
58
- 59 2. Racial Equity Discussion: EF&R is pursuing a partnership with Leadership Eastside, to
60 provide diversity and social justice educational programs to the workforce. We are being
61 thoughtful in how to roll a program out to the Agency. The King County Fire Chiefs are
62 leading education and awareness discussions within the region. There is a notion of
63 utilizing an Equity Officer to connect and bring communities together, this is a great
64 opportunity for EF&R. EF&R will continue to support the community and we are
65 committed to participating and learning. Discussion ensued regarding how the Letter to
66 the Community was received, strategic ways to diversify the fire service, including the
67 hiring process, and what it takes to drive significant culture change.
68
- 69 3. Audit Briefing: Met with the auditors regarding the performance audit, there were no
70 findings.
71
- 72 4. Non-Profit Discussion: Discussed the proposed revisions from District 10. The intent is
73 for each partner to share the Non-Profit By-Laws, Articles of Incorporation, and Interlocal
74 Agreement with the appropriate legal and administrative teams for review. The
75 discussion will be on the EF&R Board meeting in October.
76

77 **GENERAL ADMINISTRATIVE DISCUSSION:**

- 78 1. Revenue and Expense Report: Included in packet.
79 2. Incidents Activity Report: Included in packet.
80

81 **GOOD OF THE ORDER:**

82 Recognition of Commissioner Rude for Years of Service: Commissioner Rude has served
83 District 10 since 2014 and will be vacating his position due to moving out of the District. A
84 plaque made honoring his years of service and thanked for his dedication to the Board.
85

86 **EXECUTIVE SESSION:** None
87

88 **CALENDAR REVIEW:**

- 89 • FAC – July 22, 2020, 12:00 – 2:00 p.m. (*Virtual Meeting*)
90 • EF&R Agenda Review – August 26, 2020, 4:00 p.m. (*Virtual Meeting*)
91 • EF&R Board Meeting – September 10, 2020 4:00 p.m. **(NO AUGUST MEETING)**
92

93 **ADJOURNMENT:** Chair Gothelf adjourned the meeting at 4:46 p.m.
94

95 **SIGNING OF DOCUMENTS: VIRTUALLY APPROVED BY BOARD DIRECTORS ON**
96 **SEPTEMBER 10, 2020. (Vote: 8-0)**
97