

1 **EASTSIDE FIRE & RESCUE BOARD OF DIRECTORS**
2 **REGULAR MEETING**
3 **February 9, 2017 4 p.m.**
4

5 The regular meeting of the Board of Directors of Eastside Fire & Rescue was held on
6 February 9, 2017, at Eastside Fire & Rescue Headquarters, 175 Newport Way NW,
7 Issaquah, WA.
8

9 **PRESENT:** Board Chair Alan Gothelf (City of North Bend)
10 Board Director Mary Lou Pauly (City of Issaquah)
11 Board Director Eileen Barber (City of Issaquah)
12 Board Director Bob Keller (City of Sammamish)
13 Board Director Ramiro Valderrama (City of Sammamish)
14 Board Director Mike Mitchell (Fire District 10)
15 Board Director Larry Rude (Fire District 10)
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18 **STAFF:** Fire Chief Jeff Clark
19 Deputy Chief Greg Tryon
20 Deputy Chief Jon Parkinson
21 Deputy Chief Rich Burke
22 Budget Finance Analyst Scott Faires
23 Executive Administrative Assistant Jamie Formisano
24 Administrative Assistant Jay Hart
25

26 **AUDIENCE:** Alt. Board Director Bill Ramos (City of Issaquah)
27 Commissioner Don Smith (Fire District 10)
28 Beth Goldberg (City of Sammamish)
29 Mike Webb (Local Union 2878)
30 Jennifer Olson (City of Issaquah)
31

32 **ABSENT:** Board Director Chris Dahline (Fire District 38)
33

34 **CALL TO ORDER:**

35 Chair Gothelf called the meeting to order at 4:00 p.m.
36 Special thanks to Volunteer Jon Bromberg for photographing the Board picture.
37

38 **ROLL CALL & FLAG SALUTE:**

39 Chair Gothelf took roll call and led the flag salute.
40

41 **SPECIAL PRESENTATION/RECOGNITION:**

42 DC Parkinson recognized the Bias Workgroup for their dedication in implementing the new
43 Bias software. This software meets the Strategic Plan Long Term Sustainability objective
44 by supporting an increased efficiency with the Payroll and Financial system. The following
45 employees were recognized: Controller Mary Hillier, Budget Analyst Scott Faires, HR
46 Analyst Pam Bryson, Payroll Accountant Sandi Johnson and GL Accountant Jim Craft.
47

48 **PUBLIC COMMENT:**

49 Local 2878 representative Mike Webb briefed on the recently attended Legislative
50 Conference and the current fundraising for the Scott Stairclimb.

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51 Conference and the current fundraising for the Scott Stairclimb.

52
53 **CONSENT AGENDA:**

54 IT WAS MOVED BY DIRECTOR MITCHELL, SECONDED BY DIRECTOR
55 VALDERRAMA TO: Approve the Consent Agenda. MOTION CARRIED, 7 - 0.

- 56 1. Agenda Bill 2017-06 Approval of Board Minutes and Financial Recap.
57 2. Agenda Bill 2017-07 Transport Write-off Request.

58
59 **COMMITTEE REPORTS:**

60 1. Finance and Administrative Committee: Chief Clark briefed on the revised warrant
61 review process, the meeting minute distribution and FAC Charter.

62
63 **FIRE CHIEF BRIEFING:**

64 Legislative Day: Successful meet and greet with legislators to discuss current issues. The
65 Treat and Refer program, which Chief spearheaded in AZ, was highlighted.

66
67 Health Care Briefing: Chief provided a history and summary of the Employee HRA or
68 2017. Briefings will be provided during the year to understand the how and what behind
69 Health Care costs. Discussion ensued.

70
71 PFOS: Chief and Director Rude met with SammPlat, Issaquah and elected Officials.
72 Issaquah is pursuing legislative action for reporting requirements and clean-up standards.
73 SammPlat will present their water table model during public session Monday, February
74 13. Discussion ensued regarding water rights and responsibilities to the aquifer, MOU
75 status, and soil samples from EF&R's consultant.

76
77 Additional briefing included; pursuing a contract with Snoqualmie Fire for EF&R to serve
78 their non-emergency vehicles; the Union and Benevolent Fund will be implementing and
79 maintaining a life jacket program at local lakes; received appreciation from Duvall Fire
80 regarding assistance with recent mutual aid responses; recognition to the crews for their
81 hard work during the snow storm.

82
83 **NEW BUSINESS:**

84 1. Nominations: IT WAS MOVED BY DIRECTOR RUDE, SECONDED BY DIRECTOR
85 PAULY TO: Nominate Alan Gothelf to serve as EF&R Board Chair. Motion Carried 7 -
86 0. IT WAS MOVED BY DIRECTOR GOTHELF, SECONDED BY DIRECTOR RUDE
87 TO: Nominate Mary Lou Pauly to serve as EF&R Board Vice Chair. Motion Carried 7 -
88 0.

89
90 2. Committee Assignments: The following Directors shall be assigned to the Finance and
91 Administrative Committee (FAC). Alt. Director Huckabay (Sammamish), Director Keller
92 (Sammamish Alternate), Director Barber (Issaquah), Director Gothelf (North Bend),
93 Commissioner Fisette (D10), Alt. Director Pedee (D38).

94
95 3. Agenda Bill 2017-08 (Records Custodian Resolution): IT WAS MOVED BY DIRECTOR
96 PAULY, SECONDED BY DIRECTOR RUDE TO: Approve the motion as presented.
97 Motion Carried 7 - 0.
98

99 4. Agenda Bill 2017-09 (Establish Additional Audit Officer(s) Resolution): IT WAS
100 MOVED BY DIRECTOR MITCHELL, SECONDED BY DIRECTOR KELLER TO:
101 Approve the motion as presented. Motion Carried 7 - 0.

102
103 **GENERAL ADMINISTRATIVE DISCUSSION:**

- 104 1. Revenue and Expense Report: Included in the packet.
105 2. Incidents Activity Report: Included in the packet.
106 3. Liability Fund Report: Included in packet.

107
108 **GOOD OF THE ORDER:**

- 109 • Director Valderrama thanked the Chief for his well-received presentation to the
110 Sammamish Rotary Club.

111
112 **EXECUTIVE SESSION:** None

113
114 **CALENDAR REVIEW:**

- 115 • *FAC – February 22, 2017, CANCELLED*
116 • *EF&R Pre-Board Agenda Review – February 22, 2017, 1:30 p.m. (FD38)*
117 • *EF&R Warrant Review – March 9, 2017, 3 p.m., Headquarters (FD38)*
118 • *EF&R Board Meeting – March 9, 2017, 4 p.m., Headquarters*
119 • *EF&R Board Retreat/Orientation – March 23, 2017, 4:00 p.m., Headquarters*
120 *(RSVP requested/dinner provided)*
121 • *EF&R Annual Recognition Banquet – March 25, 2017, 1:00 p.m., Issaquah High School*
122 • *EF&R Fireground 101 – April 15, 2017, 8:00 a.m., Bellevue Training Facility*

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124 **ADJOURNMENT:** Chair Gothelf adjourned the meeting at 4:41 p.m.

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126 **SIGNING OF DOCUMENTS:**

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129 Board Director

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