

1                                   **KING COUNTY FIRE PROTECTION DISTRICT 10**  
2                                   **Board of Commissioners**  
3                                   **Regular Meeting Minutes**  
4                                   **January 18, 2017**

5  
6 The regular meeting of the Board of Fire Commissioners of King County Fire District 10  
7 was held on January 18, 2017, at Eastside Fire & Rescue Headquarters, located at 175  
8 Newport Way NW, Issaquah, WA 98027.

9  
10 **Present:**     Chair Don Smith  
11                   Commissioner Mike Mitchell  
12                   Commissioner Larry Rude  
13                   Commissioner Alan Martin  
14                   Fire Chief Jeff Clark  
15                   Deputy Chief Jon Parkinson  
16                   Deputy Chief Richard Burke  
17                   Deputy Chief Greg Tryon  
18                   Budget Analyst Scott Faires  
19                   District Secretary Jamie Formisano  
20                   Administrative Assistant Jay Hart

21  
22 **Audience:**   Local 2878 President Jon Wiseman

23  
24 **Absent:**       Commissioner Michael Fisette (excused)

25  
26 **Call to Order, Roll Call, and Flag Salute:**

27 Chair Smith called the meeting to order at 4:00 p.m. Chair Smith led the flag salute.

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29 **Special Order of Business:** None

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31 **Recognition:** None

32  
33 **Citizen Input:** None

34  
35 **Consent Agenda:**

36 Items listed below were distributed to the Board in advance for review and were enacted  
37 with one motion.

38 IT WAS MOVED BY COMMISSIONER MITCHELL, SECONDED BY COMMISSIONER  
39 RUDE TO: Approve the Consent Agenda. MOTION CARRIED, 4 – 0.

- 40     • Agenda Bill D10-2017-01 Board Minutes and Financial Recap: Approved as  
41       written "Motion carried, 4-0".
  - 42         • Regular Meeting Minutes
  - 43         • Financial Recap

44  
45 **General Administrative Discussion:**

46 December Revenue and Expense Report: Report included. Discussion ensued.

47  
48 **EF&R Actions:**

- 49     1. Agenda Bill 2017-03 (Deputy Chief Salary) Discussion ensued regarding District  
50       10 as the employer of record. Budget Analyst Faires will research with the State  
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- 51 Auditor if there is a requirement for this bill to be presented as a District 10  
52 Agenda item.
- 53 2. Agenda Bill 2017-04 (Pay for Performance Addition to Exempt Policy #2025)
  - 54 3. Agenda Bill 2017-05 (IT Study Briefing)
- 55

56 **Fire Chief Briefing:**

57 Discussed the following; New recruits were introduced at the January EF&R Board  
58 meeting, they will be starting their Academy January 19<sup>th</sup>. A thorough breakdown of the  
59 District 10 budget will be prepared as an upcoming Agenda item.

60

61 **Committee Reports:**

62 EF&R Finance Administrative Committee: The FAC committee provided  
63 recommendations towards EFR Agenda Bills 2017-03 and 2017-04.

64

65 Local 2878: President Wiseman thanked the D10 Board for allowing the union to assist  
66 with the RFA initiative and encouraged the Commissioners to maintain continuity with  
67 representation on the EF&R Board.

68

69 **New Business:**

70 Elections:

71 District 10 Board Chairman: IT WAS MOVED BY COMMISSIONER RUDE,  
72 SECONDED BY COMMISSIONER MITCHELL TO: Retain Don Smith as the Board  
73 Chairman. MOTION CARRIED, 4-0.

74

75 District 10 Board Vice Chair: IT WAS MOVED BY COMMISSIONER SMITH,  
76 SECONDED BY COMMISSIONER RUDE TO: Elect Alan Martin as Vice Chair.  
77 MOTION CARRIED, 4-0.

78

79 District 10 EF&R Board Representatives: IT WAS MOVED BY COMMISSIONER  
80 SMITH, SECONDED BY COMMISSIONER MARTIN TO: Retain Commissioners Rude  
81 and Mitchell as Representatives to the EF&R Board. MOTION CARRIED, 4-0.

82

83 District 10 EF&R Alternate Board Representative: IT WAS MOVED BY  
84 COMMISSIONER SMITH, SECONDED BY COMMISSIONER RUDE TO: Elect Alan  
85 Martin as an Alternate Representative to the EF&R Board. MOTION CARRIED, 4-0.

86

87 District 10 Finance Administrative Committee Representative: Chair Smith appointed  
88 Michael Fiset to represent District 10.

89

90 Agenda Bill D10-2017-02 (Appoint a District Secretary): IT WAS MOVED BY  
91 COMMISSIONER MITCHELL, SECONDED BY COMMISSIONER RUDE TO:  
92 Recommend the approval of Resolution 17-01 appointing Jamie Formisano as the new  
93 District Secretary. MOTION CARRIED, 4 – 0.

94

95 Agenda Bill D10-2017-03 (Establish Acting District Secretary list): IT WAS MOVED BY  
96 COMMISSIONER MARTIN, SECONDED BY COMMISSIONER RUDE TO: approve  
97 Resolution 17-02 establishing acting District Secretary(s) to serve in the absence of the  
98 appointed District Secretary. MOTION CARRIED, 4 – 0.

99

100 Agenda Bill D10-2017-04 (Legal Services Snure): IT WAS MOVED BY  
101 COMMISSIONER RUDE, SECONDED BY COMMISSIONER MITCHELL TO: Approve  
102 Agenda Bill 2017-4 and direct the Fire Chief to retain Brian Snure as legal counsel for  
103 the District. MOTION CARRIED, 4 – 0.

104  
105 Agenda Bill D10-2017-05 (Legal Services Quinn): IT WAS MOVED BY  
106 COMMISSIONER MARTIN, SECONDED BY COMMISSIONER RUDE TO: disapprove  
107 Agenda Bill 2017-5 and direct the Fire Chief to not retain Joseph F. Quinn as legal  
108 counsel for the District. MOTION CARRIED, 4 – 0.

109  
110 **Old Business:**

111 District Secretary: The Board requests the Fire Chief to assess the costs associated  
112 with secretarial duties. This will be presented at February meeting.

113  
114 **Good of the Order:**

115 Chair Smith requested to verify if a prior request for District 10 policies to be posted on  
116 the public website had been completed.


117  
118 **Calendar Review:**

119 FAC – 4<sup>th</sup> Wednesday, 12:30 p.m., Headquarters  
120 Issaquah City Council – 1<sup>st</sup> and 3<sup>rd</sup> Monday at 7 p.m., Issaquah City Hall  
121 Sammamish City Council – 1<sup>st</sup> and 3<sup>rd</sup> Tuesday at 6:30 p.m., Sammamish City Hall  
122 Carnation City Council – 1<sup>st</sup> and 3<sup>rd</sup> Tuesday at 7 p.m., Carnation City Hall  
123 District 10 Board Meeting – February 15, 2017, 4 p.m., EF&R Headquarters  
124 KC Fire Chief's & Commissioner's Installation Banquet – January 18, 2017, 6 p.m.,  
125 Rainier Golf & Country Club

126  
127 **Adjournment:** Chair Smith adjourned the meeting at 4:30 p.m.


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129 **Signing of Documents:**

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131 \_\_\_\_\_  
132 Commissioner

  
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Commissioner

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135 Commissioner

  
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Commissioner

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Attestation: District Secretary