

1 **EASTSIDE FIRE & RESCUE BOARD OF DIRECTORS**
2 **REGULAR MEETING**
3 **January 9, 2020**
4 **4 p.m.**

5
6 The regular meeting of the Board of Directors of Eastside Fire & Rescue was held on
7 January 9, 2020, at Eastside Fire & Rescue Headquarters, 175 Newport Way NW,
8 Issaquah, WA.

9
10 **PRESENT:** Chair Alan Gothelf (City of North Bend)
11 Board Director Larry Rude (Fire District 10)
12 Board Director Alan Martin (Fire District 10)
13 Board Director Matt Talbot (Fire District 38)
14 Board Director Karen Moran (City of Sammamish) (*late arrival*)
15 Board Director Chris Ross (City of Sammamish)
16 Alt. Board Director Chris Reh (City of Issaquah)
17 Board Director Stacy Goodman (City of Issaquah)
18 Board Secretary Jamie Formisano

19
20 **STAFF:** Fire Chief Jeff Clark
21 Deputy Chief Greg Tryon
22 Deputy Chief Richard Burke
23 Deputy Chief Ben Lane
24 Finance and Administrative Director Lisa King

25
26 **AUDIENCE:**

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28 **ABSENT:**

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30 **CALL TO ORDER:** Chair Gothelf called the meeting to order at 4:00 p.m., took roll call and
31 led the flag salute.

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33 **SPECIAL PRESENTATION:** None

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35 **PUBLIC COMMENT:** None

36
37 **CONSENT AGENDA:**

38 IT WAS MOVED BY DIRECTOR REH, SECONDED BY DIRECTOR RUDE TO: Approve
39 the Consent Agenda as amended. MOTION CARRIED AS AMENDED, 7-0.

- 40 1. Agenda Bill 2020-01 (Approval of Board Minutes and Financial Recap)

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42 **COMMITTEE REPORTS:** No meetings held.

43
44 **FIRE CHIEF BRIEFING:**

- 45 • PFAS: The Executive Committee will be meeting next week to discuss the scope of work
46 for Phase I.
47 • Norcom Update: The Executive Board declined renewal of the employment contract of
48 Executive Director Orr. Director Orr performed very well for the years he was leading
49 NORCOM. The Board will be meeting soon to determine how to select a replacement.

- 50 • Dr. Toone Contract for Services: Currently working with KC EMS, typically the ALS
51 provider, to provide Quality Control and Quality Insurance. Contracting with Dr. Toone
52 allows for a timely and high level of review. KC EMS is onboard with this contract.
- 53 • State Performance Audit Kick-Off: State Auditor: State Auditor is onsite conducting the
54 Performance Evaluation over the next few weeks. We expect a completed report in
55 Summer 2020.
- 56 • Weather Trends and Contingency Planning: Due to the imminent weather this summer,
57 staff is strategically planning responses and resources in preparation for the Wildland
58 season.
- 59 • Provided a 2019 Recap of successes that are aligned with the Strategic Plan.
- 60 • Staff is compiling a report of the 2019 incident responses, which showed a 7.5% increase
61 in call volume.
- 62 • Notified of a potential strike of the Swedish Nurses Union. Staff will be coordinating with
63 Swedish to ensure continued coverage of services.
- 64 • South East Area Legislative Transportation Coalition: Efforts are to improve HWY 18,
65 which affects EF&R response area. Chief Clark will be attending these meetings and
66 brief accordingly.
- 67 • Station 78 Flooding: Reviewed the impacts of the flooding at Station 78 on Friday,
68 December 20, 2019. Crews were back in quarters on December 24, 2019. The insurance
69 company has been extremely responsive. The Station has been decontaminated and the
70 HVAC is scheduled to be serviced. Currently, expenses incurred are approximately \$10k
71 due to overtime costs. Discussed mitigation and how to move forward to protect property
72 and reduce community impacts.

73
74 *Arrival of Director Moran*

75
76 **NEW BUSINESS:**

- 77 1. Agenda Bill 2020-02 (Contract: City of Sammamish for Temporary Services): Briefed on
78 the history of contract discussions with City staff. The Sammamish City Council will be
79 considering this contract on their January Council meeting. Discussion ensued regarding
80 the terms of the agreement. IT WAS MOVED BY DIRECTOR MARTIN, SECONDED BY
81 DIRECTOR MORAN TO: Move to approve the contract with the City of Sammamish for
82 Temporary Services, pending approval by the City of Sammamish. Motion Carried 8-0.
83
- 84 2. Agenda Bill 2020-03 (Contract: Issaquah Food & Clothing Bank): Discussed the intent of
85 the Mobile Integrated Healthcare (MIH) and associated funds approved in the KC EMS
86 Levy. A portion of the MIH program allows EF&R to partner with the IFCB social worker
87 to provide case management services. IT WAS MOVED BY DIRECTOR MORAN,
88 SECONDED BY DIRECTOR TALBOT TO: Move to approve the contract with the
89 Issaquah Food & Clothing Bank. Motion Carried 8-0.
90
- 91 3. Agenda Bill 2020-04 (Contract: Tactical Athlete Health and Performance Institute):
92 Briefed on the intent of the contract to best serve the employee and employer. Discussed
93 the collaborative relationship with L&I, costs associated with injured workers, and data
94 analysis and trends to show the success of the program. IT WAS MOVED BY
95 DIRECTOR REH, SECONDED BY DIRECTOR MORAN TO: Move to approve the
96 contract with Tactical Athlete Health and Performance Institute. The Board requests for
97 staff to provide a six-month update on the program. Motion Carried 8-0.
98

- 99 4. Governance Discussion and potential delegation to FAC: Recommended delegation of
100 the Governance Discussion to the FAC.
101
- 102 5. Strategic Plan Timeline and Overview: Provided an overview of the 2017-2021 Strategic
103 Plan, which has been a roadmap to meet objectives of the department. This year we will
104 conduct a similar process that will allow participation at all levels of the department, the
105 community, and elected officials. Discussed involving community stakeholders and
106 accreditation.
107
- 108 6. Paperless Board Meeting Discussion: Discussed options related to a paperless Board
109 meeting, which include reduced agenda packets and providing tablets. Board members
110 agree with the concept of reducing administrative time and environmental mindfulness.
111 The Board Secretary will reach out to the Board members for their individual preferences.
112
- 113 7. Board Retreat Agenda Discussion: Briefed on the upcoming Board retreat, scheduled for
114 February 27, 2020 at 4:00 p.m., Hilton Garden Inn Issaquah. Recommendations for the
115 agenda include discussing partnerships with outside jurisdictions and quarterly meetings
116 with the Chief and Board members to continually improve communications. Please
117 submit suggestions for agenda items to the Board Secretary no later than February 13,
118 2020.
119

120 **GENERAL ADMINISTRATIVE DISCUSSION:**

- 121 1. Revenue and Expense Report: Included in packet.
122 2. Incidents Activity Report: Included in packet.
123

124 **GOOD OF THE ORDER:**

- 125 • Congratulated the recently elected Councilmembers, including the election of Mayor
126 Moran and Deputy Council President Reh.
127 • Thanked the current Board for their hard work and dedication during their term on the
128 EF&R Board.
129 • DC Burke briefed on the new BC vehicles that are being placed into service.
130


131 **CALENDAR REVIEW:**

- 132 • Electric Rosenbauer Concept Truck Demo - January 16, 2020, 10:00 a.m.-2:00 p.m., HQ
133 • FAC – January 22, 2020, 12:00 – 1:00, HQ (*lunch provided*)
134 • EF&R Agenda Review – January 22, 4:00 p.m., HQ (*Issaquah*)
135 • Legislative Day – January 28, 2020, Olympia (**RSVP required by 1/10/20**)
136 • Recruit Graduation - January 30, 2020, 6:00 p.m., River of Life Fellowship, Kent (**DATE CHANGE**)
137 • EF&R Warrant Review – February 13, 2020, 3:30 p.m., HQ (*Issaquah*)
138 • EF&R Board Meeting – February 13, 2020 4:00 p.m., HQ
139 • EF&R Board Retreat – February 26 or 27 (**Save the Date**)
140 • Fireground 101 – May 16, 2020 Bellevue Training Facility (**Save the Date**)
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142 **ADJOURNMENT:** Chair Gothelf adjourned the meeting at 5:01 p.m.
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144 **SIGNING OF DOCUMENTS:**

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147 Board Director

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147 Board Director


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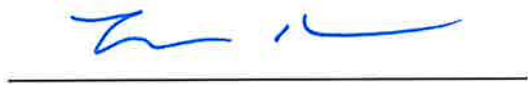

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