



**Finance and Administrative Committee Agenda**  
May 27, 2020  
12:00 p.m. – 1:00 p.m.  
**VIRTUAL MEETING**

Pursuant to the Governor’s emergency Proclamation 20-25, EF&R is unable to provide an in-person location for the public to listen to the virtual Finance and Administrative Committee (FAC) meeting. Meetings are accessible to the public by a phone-in option. In keeping with past FAC practices, there will be no public comment period.

**Phone-In Option**

Phone-in Number: (509) 931-1382  
Conference ID: 6411133447#

**Old Business:**

1. May 6, 2020 meeting minutes for approval ..... Page 02

**Regular Business:**

1. Budget Discussion
  - a. Review Transport Fees
  - b. Review Motor Vehicle Accident (MVA) Fees
  - c. Discuss potential fees (i.e., Burn Permits and High Frequency Calls)

**Good of the Order**

**Adjourn**

**Next Meeting:** June 24, 2020 12:00 p.m. (*potential virtual meeting*)

*The FAC meets the fourth Wednesday each month from 12:00-1:00 p.m. at HQ pending items from the EF&R Board.*

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11

**EASTSIDE FIRE & RESCUE**  
**FINANCE AND ADMINISTRATIVE COMMITTEE**  
**Meeting Minutes**  
**May 6, 2020**  
**VIRTUAL MEETING**

12  
13  
14  
15  
16

Alternate Meeting Format: On March 24, 2020, the Governor issued Proclamation 20-28 prohibiting open public meetings from occurring in person. Due to these factors, the regular meeting of the EF&R Finance and Administrative Committee (FAC) was held virtually on May 6, 2020, using a remote meeting platform.

17  
18  
19  
20  
21  
22  
23  
24

**FAC Members:** Chair Karen Moran (City of Sammamish)  
Vice Chair Larry Rude (Fire District 10)  
Stacy Goodman (City of Issaquah)  
Board Director Alan Gothelf (City of North Bend)

25  
26  
27  
28  
29  
30  
31  
32  
33

**Present:** Alt. Board Director Heather Koellen (City of North Bend)  
Board Director Alan Martin (Fire District 10)  
Board Director Chris Ross (City of Sammamish)  
Chris Gianini (City of Sammamish)  
Principal Marc Greenough (Foster Garvey)  
Fire Chief Jeff Clark  
Executive Assistant Jamie Formisano

34  
35  
36  
37  
38  
39  
40  
41  
42  
43  
44  
45

**Absent:** Commissioner Ron Pedee (Fire District 38) (*unexcused*)

The meeting was called to order at 12:05 p.m.

**Regular Business:**

1. February 26, 2020 meeting minutes for approval: IT WAS MOVED BY DIRECTOR GOTHELFF, SECONDED BY DIRECTOR RUDE TO: Approve the meeting minutes. MOTION CARRIED 4-0.
2. Governance Discussion: Chief Clark guided the discussion and reviewed the Articles of Incorporation, the Bylaws, and the Interlocal Agreement. No suggested changes to the Articles of Incorporation or the ByLaws. Reviewed in detail the Interlocal Agreement revisions. Discussion ensued and amended changes agreed to.
  - Section 8. Discussed individual Parties liabilities, any impacts when going for bonds, and the benefits being a cooperative agency as it relates to investors. Discussed responsibility of the Party or Parties as it relates to Capitol Improvement decisions. Clarified the “step-up” provision as it relates to financial responsibilities of each Party and the Parties option to “step-up” in case of financial hardships.
  - Section 9: Agreed to amend language to state EF&R as the Employer of Record.

- 46
- 47
- 48
- 49
- 50
- 51
- Section 12: Agreed to clarify and amend language to state “all real and personal property that is acquired by one or more of the Parties for use by EF&R...”
  - Section 16. Reviewed amended language and discussed the timeframe and impacts regarding the Right to Withdraw. Discussed Collective Bargaining Agreement provisions pertaining to reduction in force.

52 With the approved amendments: IT WAS MOVED BY DIRECTOR GOTHELF,  
53 SECONDED BY DIRECTOR RUDE TO: Submit the Nonprofit Formation documents  
54 to the EF&R Board of Directors for consideration at the June 11, 2020 Board meeting.  
55 MOTION CARRIED 4-0.

56

57 **Executive Session:** None

58

59 **Good of the Order:**

60 The attorneys were thanked for the work dedicated of user-friendly documentations and  
61 summaries.

62

63 The attorneys stated their appreciation for EF&R staff and offered to attend Board and  
64 Council meetings if needed to explain or answer any questions related to the documents.

65

66 The meeting adjourned at 12:38 p.m.

67

68 Next meeting: May 27, 2020, 12:00 – 1:00 p.m., HQ