



**KING COUNTY FIRE PROTECTION DISTRICT 10**  
**BOARD OF FIRE COMMISSIONERS**  
**Regular Meeting Agenda**  
May 16, 2018  
Eastside Fire & Rescue's Headquarters  
175 Newport Way NW, Issaquah, WA 98027  
4 p.m. – Regular Meeting

CALL TO ORDER, ROLL CALL, FLAG SALUTE

SPECIAL PRESENTATIONS

PUBLIC COMMENT

CONSENT AGENDA *(for approval)*

1. Agenda
2. Agenda Bill D10-2018-06..... Page 02
  - 2.1. Regular Meeting Minutes..... Page 03
  - 2.2. Financial Recap..... Page 06

GENERAL ADMINISTRATIVE DISCUSSION

1. 2018 April Revenue and Expense Report *(provided at meeting)*
2. EF&R BOARD ACTIONS:
  - Agenda Bill 2018-11 (EF&R Board Policy 0003: Roles & Responsibility)
  - Agenda Bill 2018-12 (Brycer Compliance Engine)

FIRE CHIEF BRIEFING

- PFOS/PFAS/PFOA
- Fall City Local Letter of Support

COMMITTEE REPORTS

1. EF&R Finance Administrative Committee
2. Local 2878
3. Volunteer Workgroup

OLD BUSINESS

1. Vacant Commissioner Position: Establish process and finalize public notice ..... Page 07
2. Partner Contributions briefing
3. Maple Hills Fire Station 79 update

EXECUTIVE SESSION

GOOD OF THE ORDER

CALENDAR REVIEW

- District 10 Board – June 20, 2018, 4 p.m., Headquarters
- Issaquah City Council – 1<sup>st</sup> and 3<sup>rd</sup> Monday at 7 p.m., Issaquah City Hall
- Sammamish City Council – 1<sup>st</sup> and 3<sup>rd</sup> Tuesday at 6:30 p.m., Sammamish City Hall
- Carnation City Council – 1<sup>st</sup> and 3<sup>rd</sup> Tuesday at 7 p.m., Carnation City Hall
- North Bend City Council – 1<sup>st</sup> and 3<sup>rd</sup> Tuesday at 7 p.m., Mt. Si Senior Center

SIGNING OF THE DOCUMENTS/ADJOURN REGULAR MEETING



**King County Fire Protection District 10**  
**Board of Commissioners**  
**AGENDA BILL D10-2018-06**  
**May 16, 2018**

**SUBJECT: April Monthly Board Minutes & Financial Recap Approval**

**SUMMARY STATEMENT:** The Board Secretary submits completed minutes for the prior month's meetings to the Board for review prior to the regular board meeting. The Board acts upon the minutes first directing any needed changes to be noted on the document in ink, initialed by the Board Secretary, and then approving said minutes amended as noted.

District 10 utilizes the Auditing Officer Certification method (RCW 42.24.080) of approving normal and usual ongoing expenditures for payroll, utilities, and other goods and services, on behalf of the Board of Fire Commissioners. Monthly, those expenditures are provided for review and oversight by the Board pursuant to state law (RCW 42.24.180). Items requiring Board approval in advance of payment are presented on separate Agenda Bills to obtain approval and are included on the Consent Agenda when paid after said approval. Items paid, but rejected by the Board after they have been paid, will become receivables and immediate collection by the agency audit officer will commence.

**Expenditure Required:** \$1,489,479.57

**Amount Budgeted:** \$1,489,479.57

**Funds Utilized:** General Fund

**RECOMMENDED MOTION:** Move to approve the Consent Agenda as presented.

**ALTERNATIVE(S):** Approve the attached Consent Agenda stipulating any items rejected and ordering the collection thereof.

**EXHIBITS:** Prior month's Minutes, together with any hand-noted changes, as directed by the Board. Prior month's Financial Recap together with Accounting Certification. Prior month's Blanket Vouchers certified by an Agency Audit Officer.

**Originator:** JF

**Administrative Review:** 5/3/18

Action:

Date: 5/16/18

Motion By:

2<sup>nd</sup>:

District Secretary:

1                                   **KING COUNTY FIRE PROTECTION DISTRICT 10**  
2                                   **Board of Commissioners**  
3                                   **Regular Meeting Minutes**  
4                                   **April 18, 2018**  
5

6 The regular meeting of the Board of Fire Commissioners of King County Fire District 10  
7 was held on April 18, 2018, at Eastside Fire & Rescue Headquarters, located at 175  
8 Newport Way NW, Issaquah, WA 98027.

9  
10 **Present:**     Chair Don Smith  
11                   Commissioner Larry Rude  
12                   Commissioner Gloria Hatcher-Mays  
13                   District Secretary Jamie Formisano  
14                   Fire Chief Jeff Clark  
15                   Deputy Chief Jon Parkinson  
16                   Deputy Chief Greg Tryon  
17                   Deputy Chief Richard Burke  
18

19 **Audience:**   None  
20

21 **Absent:**       Vice Chair Alan Martin (excused)  
22

23 **Call to Order, Roll Call, and Flag Salute:** Chair Smith called the meeting to order at  
24 4:00 p.m. Chair Smith led the flag salute.  
25

26 **Citizen Input:** None  
27

28 **Consent Agenda:** Items listed below were distributed to the Board in advance for review  
29 and were enacted with one motion. IT WAS MOVED BY COMMISSIONER HATCHER-  
30 MAYS, SECONDED BY COMMISSIONER RUDE TO: Approve the Consent Agenda.  
31 MOTION CARRIED, 3 – 0.

- 32     • Agenda Bill D10-2018-05 Board Minutes and Financial Recap:
    - 33         • Regular Meeting Minutes
    - 34         • Financial Recap
- 35

36 **General Administrative Discussion:**

37 March Revenue and Expense Report: Included in packet. Discussion ensued.  
38

39 **EF&R Actions:** Briefed on the approval of the following Agenda Bills:

- 40     1. Agenda Bill 2018-09 (Adoption of Station 72 MOU)
- 41

42 **Fire Chief Briefing:** Waiting on the State for the final report for the 2014-2015 Audit;  
43 ClarkNuber is finalizing the report and action plan from their Accounting systems/process  
44 audit for a report out at the April meeting; discussed the potential of the Volunteer Safer  
45 Grant and regionalization for standardization of Volunteers; Chief met with the Fall City  
46 Citizen Committee regarding the potential merger. Discussion ensued.  
47

48 PFOS/PFOA update: Next meeting scheduled April 9, 2018, will report out during the April  
49 Board meeting, no funds are being spent at this time.

50  
51  
52  
53  
54  
55  
56  
57  
58  
59  
60  
61  
62  
63  
64  
65  
66  
67  
68  
69  
70  
71  
72  
73  
74  
75  
76  
77  
78  
79  
80  
81  
82  
83  
84  
85  
86  
87  
88  
89  
90  
91  
92  
93  
94  
95  
96  
97  
98

**Committee Reports:**

1. EF&R Finance Administrative Committee: FAC Chair, Director Rude, briefed on the FAC elections of Chair and Vice Chair, the recommendation of the Station 72 MOU to the EF&R Board, and the future discussions related to the Special Events Ordinance Policy and Brycer Compliance Engine.
2. Local 2878: None
3. Volunteer Workgroup: None

**New Business:**

1. Vacant Commissioner position: Commissioner Mitchell stated his resignation Board effective April 11, 2018. The Board reviewed the requirements to fill the vacancy within 90 days.
2. LE Executive Insight Opportunity:

**Old Business:**

1. Station 79 Maple Hills Fire Station: HOA is interested in converting the Station into a community center. Discussion ensued pertaining to property rights, maintaining the building as a public use property, retain ownership, and to conduct a market analysis. The Board unanimously agree for the Chief to engage in future conversations.

**EXECUTIVE SESSION:** None

**Good of the Order:**

**Calendar Review:**

- Joint D10/D27 Commissioner Meeting – April 17, 2018, 6 p.m., Fall City Fire Station
- EF&R Pre-Board Agenda Review – April 25, 2018, 1:30 p.m. (*FD10 Rep*)
- EF&R Warrant Review – May 10, 2018, 3:30 p.m., Headquarters (*FD10 Rep*)
- District 10 Board – May 16, 2018, 4 p.m., Headquarters
- EF&R Awards Ceremony – May 19, 2018, 10:30 a.m., Eastridge Church
- Issaquah City Council – 1P<sup>st</sup>P and 3P<sup>rd</sup>P Monday at 7 p.m., Issaquah City Hall
- Sammamish City Council – 1P<sup>st</sup>P and 3P<sup>rd</sup>P Tuesday at 6:30 p.m., Sammamish City Hall
- Carnation City Council – 1P<sup>st</sup>P and 3P<sup>rd</sup>P Tuesday at 7 p.m., Carnation City Hall
- North Bend City Council – 1P<sup>st</sup>P and 3P<sup>rd</sup>P Tuesday at 7 p.m., Mt. Si Senior Center

**Adjournment:** Chair Smith adjourned the meeting at 4:45 p.m.

**Signing of Documents:**

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

99  
100  
101  
102

---

Commissioner

---

Attestation: District Secretary

**King County Fire District 10  
FINANCIAL RECAP  
May 16, 2018**

ACH Transfers	Paid Date	Description	Amount
<b>General Fund - 100100010</b>			
2018-09	April 25, 2018	April 2018 Partnership contribution	\$ 568,369.67
2018-10	April 25, 2018	2018 Equip Replacement Fund contribution	\$ 263,300.00
2018-11	April 25, 2018	2018 Equip Replacement Fund contribution on behalf of Sammamish	\$ 89,440.20
2018-12	May 3, 2018	May 2018 Partnership contribution	\$ 568,369.70
<b>Totaling:</b>			<b>\$ 1,489,479.57</b>
<b>Totaling:</b>			<b>\$ -</b>
<b>ACH Transfer Totals:</b>			<b>\$ 1,489,479.57</b>
<b>FINANCIAL RECAP</b>			<b>\$ 1,489,479.57</b>

Acknowledgement to the Board of Commissioners:

I have reviewed the consent agenda and believe it represents a complete disclosure of all expenditures within the current period. I will reconcile this consent agenda with the King County Treasury report as it becomes available and report and identify any discrepancies to you.



---

Prepared By - James Craft- GL Accountant



---

Reviewed By - Mary Hillier - Controller

## **PUBLIC NOTICE**

**King County Fire Protection District 10 is accepting applications for the vacated Fire Commissioner Position 5, to serve out the term ending December 31, 2021.** Applicant must be a registered voter residing within the boundaries of the Fire District. Upon election by the Board of Commissioners, the new Commissioner, as required by statute shall file a public disclosure statement with the Public Disclosure Commission.

Interested persons shall submit a letter of interest no later than (date/time) to King County Fire Protection District 10, 175 Newport Way NW, Issaquah, WA 98027. Applicants should plan on attending an interview on (date) at (time). For more information please email Board Secretary Jamie Formisano at [jformisano@esf-r.org](mailto:jformisano@esf-r.org).