



KING COUNTY FIRE PROTECTION DISTRICT 10
BOARD OF FIRE COMMISSIONERS
Regular Meeting Agenda

April 8, 2019

Eastside Fire & Rescue's Headquarters
175 Newport Way NW, Issaquah, WA 98027

4 p.m. – Regular Meeting

CALL TO ORDER, ROLL CALL, FLAG SALUTE

RECESS REGULAR MEETING – BOARD OF VOLUNTEER FIREFIGHTERS MEETING

SPECIAL PRESENTATIONS

PUBLIC COMMENT

CONSENT AGENDA *(for approval)*

1. Agenda
2. Agenda Bill D10-2019-06 Page 03
 - 2.1. Regular Meeting Minutes..... Page 04
 - 2.2. Financial Recap..... Page 07

GENERAL ADMINISTRATIVE DISCUSSION

1. 2019 March Revenue and Expense Report..... Page 08

FIRE CHIEF BRIEFING

- Mercer Island Fire Department Maintenance Work

COMMITTEE REPORTS

1. EF&R Finance Administrative Committee *(no meeting held)*

NEW BUSINESS

1. PFAS Briefing (Farallon Consulting Representatives Eric Buer, Senior Hydrogeologist, and Cliff Schmitt, Principal)
2. Agenda Bill D10-2019-07 (Fire Benefit Charge Appeal Results) Page 10
3. Alternative Fuel Requirements Briefing *(Clark)*

OLD BUSINESS

1. Maple Hills Fire Station 79 Update
2. Fall City Briefing

EXECUTIVE SESSION

GOOD OF THE ORDER

CALENDAR REVIEW

- EF&R Agenda Review – April 24, 2019, 4:00 p.m., HQ (FD10) **(TIME CHANGE)**
- Fireground 101 – April 27, 2019, 8:00 a.m., Bellevue Training Center
- EF&R Warrant Review – May 9, 2019, 3:30 p.m., Headquarters (FD10)
- EF&R Board Meeting – May 9, 2019, 4 p.m., Headquarters
- EF&R Awards Banquet – October 5, 2019, Sahalee Country Club

- Issaquah City Council – 1st and 3rd Monday at 7 p.m., Issaquah City Hall
- Sammamish City Council – 1st and 3rd Tuesday at 6:30 p.m., Sammamish City Hall
- Carnation City Council – 1st and 3rd Tuesday at 7 p.m., Carnation City Hall
- North Bend City Council – 1st and 3rd Tuesday at 7 p.m., Mt. Si Senior Center

SIGNING OF THE DOCUMENTS/ADJOURN REGULAR MEETING



King County Fire Protection District 10
Board of Commissioners
AGENDA BILL D10-2019-06
April 8, 2019

SUBJECT: March Monthly Board Minutes & Financial Recap Approval

SUMMARY STATEMENT: The Board Secretary submits completed minutes for the prior month's meetings to the Board for review prior to the regular board meeting. The Board acts upon the minutes first directing any needed changes to be noted on the document in ink, initialed by the Board Secretary, and then approving said minutes amended as noted.

District 10 utilizes the Auditing Officer Certification method (RCW 42.24.080) of approving normal and usual ongoing expenditures for payroll, utilities, and other goods and services, on behalf of the Board of Fire Commissioners. Monthly, those expenditures are provided for review and oversight by the Board pursuant to state law (RCW 42.24.180). Items requiring Board approval in advance of payment are presented on separate Agenda Bills to obtain approval and are included on the Consent Agenda when paid after said approval. Items paid but rejected by the Board after they have been paid, will become receivables and immediate collection by the agency audit officer will commence.

Expenditure Required: \$16,513.03

Amount Budgeted: \$16,513.03

Funds Utilized: General Fund

RECOMMENDED MOTION: Move to approve the Consent Agenda as presented.

ALTERNATIVE(S): Approve the attached Consent Agenda stipulating any items rejected and ordering the collection thereof.

EXHIBITS: Prior month's Minutes, together with any hand-noted changes, as directed by the Board. Special Joint Board meeting minutes. Prior month's Financial Recap together with Accounting Certification. Prior month's Blanket Vouchers certified by an Agency Audit Officer.

Originator: SF

Administrative Review: 03/19/18

Action:

Date: 04/08/19

Motion By:

2nd:

District Secretary:

1 **KING COUNTY FIRE PROTECTION DISTRICT 10**
2 **Board of Commissioners**
3 **Regular Meeting Minutes**
4 **March 11, 2019**
5

6 The regular meeting of the Board of Fire Commissioners of King County Fire District 10
7 was held on March 11, 2019, at Eastside Fire & Rescue Headquarters (HQ), located at
8 175 Newport Way NW, Issaquah, WA 98027.
9

10 **Present:** Chair Don Smith
11 Vice Chair Alan Martin
12 Commissioner Anita Sandall
13 Commissioner Larry Rude
14 Commissioner Gloria Hatcher-Mays (*late arrival*)
15 Board Secretary Jamie Formisano
16 Fire Chief Jeff Clark
17 Deputy Chief Greg Tryon
18 Budget Analysis Scott Faires
19

20 **Audience:** Commissioner Dan Meredith (Fire District 27)
21 Reserve Firefighter David Geller (BVFF Board)
22

23 **Absent:** None
24

25 **Call to Order, Roll Call, and Flag Salute:** Chair Smith called the meeting to order at
26 4:05 p.m. and led the flag salute.
27

28 **Special Recognition:** In celebration of the EF&R 20 Year Anniversary, special pins with
29 the 20-year logo have been made to be worn throughout 2019.
30

31 **Public Comment:**

32 Union President deAlteriis briefed on the following; the Union is actively reaching out and
33 endorsing the Fall City merger. The Stairclimb was yet another successful fundraiser with
34 large participation from members and volunteers. EF&R has been nominated for the
35 Employee Support of Guard and Reserve National Award and shall be recognized at the
36 May 5, 2019 banquet in Olympia.
37

38 **Consent Agenda:** Items listed below were distributed to the Board in advance for review
39 and were enacted with one motion. IT WAS MOVED BY COMMISSIONER MARTIN,
40 SECONDED BY COMMISSIONER RUDE TO: Approve the Consent Agenda. MOTION
41 CARRIED, 4 – 0. Discussion ensued.

- 42 • Agenda Bill D10-2019-04 Board Minutes and Financial Recap:
 - 43 • Regular Meeting Minutes
 - 44 • Financial Recap
- 45

46 **General Administrative Discussion:**

47 February Revenue and Expense Report: Included in packet. Discussion ensued.
48

49 *Commissioner Hatcher-Mays arrived.*
50

51 **Fire Chief Briefing:**

- 52 • PFAS: Final report out shall be presented in April.
- 53 • Fall City: There will be a Fall City Board meeting this evening. EF&R staff is making
- 54 information available as requested. Discussed the recent legal opinion regarding the
- 55 Elections Office and open Commissioners positions and the impacts of the potential
- 56 merger. Discussed options if the merger is approved. Staff shall work with the
- 57 Elections Board to provide a final ruling. A discussion to determine merger date shall
- 58 be on a future agenda.
- 59 1. Two positions open for newly elected Board
- 60 2. Position 5 will no longer exist, and the two six-year terms will be available
- 61 • Commissioner Hatcher-Mays is available to assist with pro-committee work.
- 62

63 **Committee Reports:**

64 EF&R Finance Administrative Committee: No meeting held.

65

66 Local 2878: None.

67

68 Reserve Workgroup: None.

69

70 **New Business:**

- 71 1. Agenda Bill D10-2019-05 (Fire Benefit Charge Appeal Results): IT WAS MOVED BY
- 72 COMMISSIONER RUDE, SECONDED BY COMMISSIONER SANDALL TO: Approve
- 73 to grant/deny the appeals as presented in the attachment and instruct the District
- 74 Secretary to send written confirmation of the Board's action to the taxpayers.
- 75 Discussion ensued. MOTION CARRIED, 5 – 0. The Board agreed to review additional
- 76 FBC appeals as needed.
- 77
- 78 2. KCFPD 10 Grant Award 2017 Report: The Grant was approved but not awarded. IT
- 79 WAS MOVED BY COMMISSIONER SANDALL, SECONDED BY COMMISSIONER
- 80 MARTIN TO: Approve reimbursement of the Grant Awardee in the amount of \$2,000.
- 81 MOTION CARRIED, 5 – 0.
- 82
- 83 3. Request to Attend: IT WAS MOVED BY COMMISSIONER HATCHER-MAYS,
- 84 SECONDED BY COMMISSIONER MARTIN TO: Approve Commissioner Smith and
- 85 Commissioner Sandall to attend the WA Fire Commissioner Seminar on June 1,
- 86 2019 in Chelan. MOTION CARRIED, 5 – 0.
- 87

88 **Old Business:**

- 89 1. Maple Hills Fire Station 79 Update: No update.
- 90
- 91 2. Potential FD27 Merger Status: No update. Discussed FD10 Commissioners
- 92 participating and/or attending the FD27 meetings. The Board agreed individual
- 93 Commissioners shall endorse as they see fit.
- 94

95 **Good of the Order:**

- 96 • Commissioner Sandall discussed previously approved Agenda Bill D10-2018-22
- 97 regarding the Annual Physical Program and associated costs related to overtime.
- 98 Chief provided the history and intent of negotiations that occurred to approve the LOA.

99 Discussion ensued. The Chief assured that all LOAs shall be addressed in future
100 negotiations.

101
102 **Calendar Review:**

- 103 • EF&R Board Meeting – March 14, 2019 – 4:00 p.m., Headquarters
- 104 • FAC Meeting – March 27, 2019, 12:00 p.m. – 1:00 p.m., Headquarters
- 105 • District 10 Board – April 8, 2019, 4 p.m., Headquarters
- 106 • Fireground 101 – April 27, 2019, Bellevue Training Center (**RSVP by 3/21 required**)
- 107 • EF&R Warrant Review – May 9, 2019, 3:30 p.m., Headquarters (FD10)
- 108 • EF&R Awards & Recognition Banquet – October 5, 2019, Sahalee Country Club
- 109 • Issaquah City Council – 1st and 3rd Monday at 7 p.m., Issaquah City Hall
- 110 • Sammamish City Council – 1st and 3rd Tuesday at 6:30 p.m., Sammamish City Hall
- 111 • Carnation City Council – 1st and 3rd Tuesday at 7 p.m., Carnation City Hall
- 112 • North Bend City Council – 1st and 3rd Tuesday at 7 p.m., Mt. Si Senior Center

113
114 **Adjournment:** Chair Smith adjourned the meeting at 4:58 p.m.

115
116 **Signing of Documents:**

117
118 _____
119 Commissioner Commissioner

120
121
122 _____
123 Commissioner Commissioner

124
125
126 _____
127 Commissioner Attestation: District Secretary

**King County Fire District 10
FINANCIAL RECAP
April 8, 2019**

Blanket Voucher No.	Paid Date	Description	Amount
General Fund - 100100010			
2019-07	March 11, 2019	Weekly vendor invoices	\$ 415.94
2019-08	March 22, 2019	Weekly vendor invoices	\$ 2,840.00
Blanket Voucher Totals:			\$ 3,255.94

ACH Transfers	Paid Date	Description	Amount
General Fund - 100100010			
ACH 2019-03	March 7, 2019	Commissioners/Volunteer payroll	\$ 13,257.09
ACH Transfer Totals:			\$ 13,257.09

FINANCIAL RECAP	\$ 16,513.03
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Acknowledgement to the Board of Commissioners:

I have reviewed the consent agenda and believe it represents a complete disclosure of all expenditures within the current period. I will reconcile this consent agenda with the King County Treasury report as it becomes available and report and identify any discrepancies to you.


 Prepared By - Mary Hillier Controller


 Reviewed By - Scott Faires - Budget and Finance Analyst

**King County Fire Protection District No. 10
Expenditure Report
March 2019**

COMMENTS

General Fund

Expenditures

Total expenditures are \$25,307.29 less than budgeted. We are seeing this in all areas except FBC collection expense and seminar training. We will watch these expenses throughout the year.

2012 GO Bond Fund

Expenditures

No principal or interest payment due at this time.

King County Fire Protection District No. 10
Expenditure Report
March 2019

Line #	Account	Title	March 2019 Actual	March 2019 YTD Budget	March 2019 Actuals	Over / (Under)	2019 Annual Budget	% Of Total	Remaining Budget
1									
2		EXPENDITURE							
3		Total Commissioner Compensation & Payroll taxes	2,614.16	8,283.00	2,614.16	(5,668.84)	33,130.00	25.00	30,515.84
4		Reserve Pay and Payroll Taxes	-	-	-	-	77,508.00	0.00	77,508.00
5		Total EF&R Partner Expenditures	1,164,094.00	1,746,141.00	1,746,141.00	-	7,395,751.00	23.61	5,649,610.00
6	522 10 41 000	Professional Services Expense	168.00	12,250.00	8,115.95	(4,134.05)	60,240.00	20.34	52,124.05
7	522 10 42 000	Postage Expense	-	3,500.00	3,708.68	208.68	5,500.00	63.64	1,791.32
8	522 10 43 000	Travel Expense	-	925.00	-	(925.00)	2,600.00	35.58	2,600.00
9	522 10 44 000	Printing	-	4,000.00	-	(4,000.00)	8,000.00	50.00	8,000.00
10	522 10 47 000	Association Dues	-	4,700.00	-	(4,700.00)	4,700.00	100.00	4,700.00
11	522 10 49 000	Miscellaneous Expense	-	60.00	-	(60.00)	300.00	20.00	300.00
12	522 10 52 000	Election Expense	-	10,000.00	-	(10,000.00)	25,000.00	40.00	25,000.00
13	522 10 53 000	Intergovernmental Grant	-	-	-	-	2,000.00	0.00	2,000.00
14	522 10 14 000	Collection Fee- Fire Protection	-	11,564.00	12,938.76	1,374.76	23,128.00	50.00	10,189.24
15	522 45 45 000	Training & Seminar Expense	3,257.94	1,000.00	3,816.94	2,816.94	3,000.00	33.33	(816.94)
16	594 22 00 000	Capital Expenditure - Fire Suppression and EMS Services	-	9,000.00	8,780.22	(219.78)	12,800.00	70.31	4,019.78
17		Total General Fund Expenditures	1,170,134.10	1,811,423.00	1,786,115.71	(25,307.29)	7,653,657.00	23.67	5,867,541.29
18									
19									
20									
21		2012 GO Bond Fund							
22		EXPENDITURE							
23	522 10 41 201	Professional Services Expense	-	-	2.69	2.69	-	0.00	(2.69)
24	591 22 00 000	Debt Repayment - Fire Suppression and EMS Services	-	-	-	-	365,000.00	0.00	365,000.00
25	592 22 00 000	Interest and Other Debt Service Cost - Fire Suppression and EMS Services	-	-	-	-	106,050.00	0.00	106,050.00
26		Total 2012 GO Bond Expenditures	-	-	2.69	2.69	471,050.00	0.00	471,047.31
27									
28									



King County Fire Protection District 10
Board of Commissioners
AGENDA BILL D10-2019-07
April 8, 2019

SUBJECT: Fire Benefit Charge Appeal Results

SUMMARY STATEMENT: In February, the District held a public hearing on the 2019 Fire Benefit Charge (FBC) and was presented with 18 appeals. Since the meeting, the District has received one (1) additional appeal.

- One (1) appeal indicated that the sprinkler system discount was not applied. However, the parcel is an apartment complex and the fire sprinkler discount only apply to single family residence.

Expenditure Required: N/A

Amount Budgeted: N/A

Fund Utilized: N/A

RECOMMENDED MOTION: Move to grant or deny the appeals as presented in the attachment and instruct the District Secretary to send written confirmation of the Board's action to the taxpayers.

ALTERNATES: N/A

EXHIBITS: Fire Benefit Charge Appeal Results

Originator: SF

Administrative Review: 03/27/19

Action:

Date: 04/08/19

Motion By:

2nd:

Board Secretary:

KING COUNTY FIRE PROTECTION DISTRICT 10
 FIRE BENEFIT CHARGE APPEAL
 STATUS OF STAFF RECOMMENDATION

2019

Line #	Appeal #	Initials	Issue	Name	Address/phone #	Parcel #
Deny Sprinkler Discount appeals						
1	23	sf	Sprinkler system discount not applied	Tolt Hall Assoc. LLC	Attn Tremaine Carey, PO Box 297, Carnation, WA 98014-0297	8658302285