



KING COUNTY FIRE PROTECTION DISTRICT 10
BOARD OF FIRE COMMISSIONERS
Regular Meeting Agenda
March 11, 2019
Eastside Fire & Rescue's Headquarters
175 Newport Way NW, Issaquah, WA 98027
4 p.m. – Regular Meeting

CALL TO ORDER, ROLL CALL, FLAG SALUTE

SPECIAL PRESENTATIONS

PUBLIC COMMENT

CONSENT AGENDA *(for approval)*

1. Agenda
2. Agenda Bill D10-2019-04 Page 03
 - 2.1. Regular Meeting Minutes..... Page 04
 - 2.2. Financial Recap..... Page 08

GENERAL ADMINISTRATIVE DISCUSSION

1. 2019 February Revenue and Expense Report..... Page 09

FIRE CHIEF BRIEFING

- PFAS
- Fall City

COMMITTEE REPORTS

1. EF&R Finance Administrative Committee
2. Local 2878
3. Volunteer Workgroup

NEW BUSINESS

1. Agenda Bill D10-2019-05 (Fire Benefit Charge Appeal Results) Page 11
2. KCFPD 10 Grant Award 2017 Report *(presented at meeting)*
3. Discussion and approval: Request to Attend
 - Commissioner Smith – WA Fire Commissioner Seminar. Chelan, June 1
 - Commissioner Sandall – WA Fire Commissioners Seminar. Chelan, June 1
 - Commissioner Sandall – WA Fire Commissioners Conference. Tulalip, October 24-26

OLD BUSINESS

1. Maple Hills Fire Station 79 Update
2. Potential FD27 Merger Status

EXECUTIVE SESSION

GOOD OF THE ORDER

CALENDAR REVIEW

- EF&R Board Meeting – March 14, 2019, 4 p.m., Headquarters
- FAC – March 27, 2019, 12:00 p.m. – 1:00 p.m., Headquarters

- District 10 Board – April 8, 2019, 4 p.m., Headquarters
- Fireground 101 – April 27, 2019, Bellevue Training Center (**RSVP by 3/21/19 required**)
- EF&R Warrant Review – May 9, 2019, 3:30 p.m., Headquarters (*FD10*)
- EF&R Awards Banquet – October 5, 2019, Sahalee Country Club
- Issaquah City Council – 1st and 3rd Monday at 7 p.m., Issaquah City Hall
- Sammamish City Council – 1st and 3rd Tuesday at 6:30 p.m., Sammamish City Hall
- Carnation City Council – 1st and 3rd Tuesday at 7 p.m., Carnation City Hall
- North Bend City Council – 1st and 3rd Tuesday at 7 p.m., Mt. Si Senior Center

SIGNING OF THE DOCUMENTS/ADJOURN REGULAR MEETING

1 **KING COUNTY FIRE PROTECTION DISTRICT 10**
2 **Board of Commissioners**
3 **Regular Meeting Minutes**
4 **February 19, 2019**

5
6 The regular meeting of the Board of Fire Commissioners of King County Fire District 10
7 was held on February 19, 2019, at Eastside Fire & Rescue Headquarters (HQ), located
8 at 175 Newport Way NW, Issaquah, WA 98027.
9

10 **Present:** Chair Don Smith
11 Vice Chair Alan Martin
12 Commissioner Anita Sandall
13 Commissioner Larry Rude
14 Commissioner Gloria Hatcher-Mays
15 Board Secretary Jamie Formisano
16 Fire Chief Jeff Clark
17 Deputy Chief Greg Tryon
18 Deputy Chief Jon Parkinson
19 Deputy Chief Richard Burke
20

21 **Audience:** None
22

23 **Absent:** None
24

25 **Call to Order, Roll Call, and Flag Salute:** Chair Smith called the meeting to order at
26 4:00 p.m. and led the flag salute.
27

28 **The regular meeting of King County Fire Protection District 10 (KCFD 10) was**
29 **recessed and the Board of Volunteer Firefighters (BVFF) meeting was called to**
30 **order at 4:00 p.m. The BVFF meeting was adjourned at 4:03 p.m.**
31

32 **The regular meeting of King County Fire District 10 remained recessed to hold the**
33 **Fire Benefit Charge (FBC) Appeal Hearing.**
34

35 The Board reviewed Appeals #1 - #18 with the corresponding parcel and related
36 documents. Discussion ensued. There was no public comment.
37

38 **The Fire Benefit Charge (FBC) Appeal Hearing meeting was adjourned at 4:09 p.m.,**
39 **King County Fire Protection District 10 (KCFD 10) was called to order.**
40

41 **Consent Agenda:** Items listed below were distributed to the Board in advance for review
42 and were enacted with one motion. IT WAS MOVED BY COMMISSIONER RUDE,
43 SECONDED BY COMMISSIONER HATCHER-MAYS TO: Approve the Consent Agenda.
44 MOTION CARRIED, 5 – 0. Discussion ensued.

- 45 • Agenda Bill D10-2019-02 Board Minutes and Financial Recap:
 - 46 • Regular Meeting Minutes
 - 47 • Financial Recap
- 48

49 **General Administrative Discussion:**

50 January Revenue and Expense Report: Included in packet. Discussion ensued.

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Fire Chief Briefing:

- PFAS: The draft report will be reviewed by the executive committee with a formal briefing in April. Seeking legislative funding for an additional \$400k to the DOE budget.
- King County ILA for Fire Protection Services to County Properties: Attorney Brian Snure is making recommendations to move the contract forward that will include scope of work, duration of agreement, costs of services, and additional legal requirements.
- Name badges: The Board was presented the design for the proposed name badges. Unanimous agreement to move forward with the purchase.
- Political involvement: EF&R staff cannot work on any elections other than attending necessary meetings and providing information related to public disclosure requests. However, Elected Officials can participate. The Union will be seeking involvement and supporters, if you are interested, please contact Chief Clark to be connected.
- Tiger Mountain Structure Fire: This morning EF&R responded to a fully involved structure fire on Tiger Mountain, the biggest challenge was the water supply as there were no hydrants close by. Two EF&R firefighters sustained minor injuries. Issaquah Food & Clothing Bank and Red Cross partnered to assist the family.

Committee Reports:

EF&R Finance Administrative Committee: No meeting held in January.

Local 2878: None.

Reserve Workgroup: Reserve Academy had a day off due to the snow event.

New Business:

1. Agenda Bill D10-2019-03 (Fire Benefit Charge Appeal Results): IT WAS MOVED BY COMMISSIONER RUDE, SECONDED BY COMMISSIONER MARTIN TO: Approve to grant/deny Appeal #1 – Appeal #18 as presented in the attachment and instruct the District Secretary to send written confirmation of the Board’s action to the taxpayers. Discussion ensued. MOTION CARRIED, 5 – 0.
2. WSRB Briefing: D10 received a letter from WSRB regarding current protection class rating changes to the Stations 74 (Preston), 79 (Maple Hills), and 86 (Lake Joy). Reviewed WSRB map (see attached). The impact will be an increased insurance rating. The Board requested an educational resource to be created for citizens to understand options with WSRB and insurance companies for their fire risk and ratings.

Old Business:

1. Maple Hills Fire Station 79 Update: Moving forward with Attorney for lease options, which includes a lease to own. One option would be for improvements to be deducted from lease payment with an option to own after ten years. Discussed the community use of the facility and to ensure the asset is protected. The Board recommended a presentation to the Board from Attorney Brian Snure once a contract is drafted.

Discussed the EF&R HQ building and the conversations moving forward with the City of Issaquah and numerous non-profit organizations. Discussions are moving forward with no commitments from any parties and no set timelines.

- 101 2. Potential FD27 Merger Status: FD27 will be having a special meeting on February 25
102 at 9:00 a.m., to assess tasks and communication of the merger.
103
104 3. Fire Prevention Onboard Kit: Ongoing task with BC Schutter.

105
106 **Good of the Order:**

- 107 • The Annual report was distributed and can also be found on the [website here](#).
108 • Commissioners Rude, Martin, and Sandall have positions that are up for elections.
109 • Request to Attend: Commissioner Sandall requested to attend a seminar at the
110 Clearwater Casino. Discussion ensued. Unanimous approval for Commissioner
111 Sandall to attend.
112 • Discussed the process and policy as it relates to educational opportunities. The
113 process is as follows:
114 1. Request to Attend (see attached form) shall be filled out by the
115 Commissioner requesting the educational opportunity.
116 2. Requests shall be submitted in advance to the Board Secretary and added
117 to the next Board meeting as an agenda item.
118 3. The Board shall discuss and approve as they see fit.
119 4. The Board Secretary shall make the appropriate reservations. Should a
120 conference or hotel sell out quickly, the Board Secretary may make
121 tentative reservations prior to Board approval.
122 • Discussed drafting a spreadsheet listing standing conferences and training
123 opportunities to be approved on an annual basis. This would assist with the approval
124 process and the Commissioner could work directly with the Board Secretary for
125 registration and accommodations. To be discussed at the March meeting.
126 • Commissioner Hatcher-Mays shall be attending the Leadership Eastside program.

127
128 **Calendar Review:**

- 129 • EF&R Board Meeting – February 14, 2019 – 4:00 p.m., Headquarters
130 • FAC Meeting – February 27, 2019, 12:00 p.m. – 1:00 p.m., Headquarters (**CANCELLED**)
131 • District 10 Board – March 11, 2019, 4 p.m., Headquarters
132 • Fireground 101 – April 27, 2019, Bellevue Training Center (**RSVP by 3/21 required**)
133 • EF&R Awards & Recognition Banquet – October 5, 2019, Sahalee Country Club
134 • Issaquah City Council – 1st and 3rd Monday at 7 p.m., Issaquah City Hall
135 • Sammamish City Council – 1st and 3rd Tuesday at 6:30 p.m., Sammamish City Hall
136 • Carnation City Council – 1st and 3rd Tuesday at 7 p.m., Carnation City Hall
137 • North Bend City Council – 1st and 3rd Tuesday at 7 p.m., Mt. Si Senior Center

138
139 **Adjournment:** Chair Smith adjourned the meeting at 5:10 p.m.

140
141 **Signing of Documents:**

142
143 _____
144 Commissioner

143 _____
144 Commissioner

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148 Commissioner
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152 Commissioner

Commissioner

Attestation: District Secretary

DRAFT

**King County Fire District 10
FINANCIAL RECAP
March 12, 2019**

Blanket Voucher No.	Paid Date	Description	Amount
General Fund - 100100010			
2019-05	February 12, 2019	Weekly vendor invoices	\$ 494.00
2019-06	March 4, 2019	Weekly vendor invoices	\$ 170.00

Blanket Voucher Totals: \$ 664.00

ACH Transfers	Paid Date	Description	Amount
General Fund - 100100010			
2019-01		Partnership Contribution	

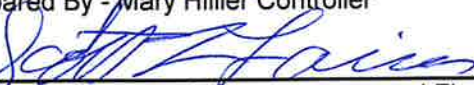
ACH Transfer Totals: \$ -

FINANCIAL RECAP	\$ 664.00
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Acknowledgement to the Board of Commissioners:

I have reviewed the consent agenda and believe it represents a complete disclosure of all expenditures within the current period. reconcile this consent agenda with the King County Treasury report as it becomes available and report and identify any discrepar to you.


 Prepared By - Mary Hillier Controller


 Reviewed By - Scott Faires - Budget and Finance Analyst

**King County Fire Protection District No. 10
Expenditure Report
February 2019**

COMMENTS

General Fund

Expenditures

Total expenditures are \$22,088.57 less than budgeted. Most of this is due to the County fee for collecting the FBC that was expected to be charged in January. However, the expenditure was not on the January report. We will see if the County charges the fee on the February report when they are issued. If this expenditure was reported, expenditures would be \$10,524.57 less than budgeted.

Most of the other expenditures are coming in less than budgeted, except for postage, which came in slightly higher than budgeted.

2012 GO Bond Fund

Expenditures

No principal or interest payment due at this time.

King County Fire Protection District No. 10
Expenditure Report
February 2019

Line #	Title	February 2019 Actual	February 2019 YTD Budget	February 2019 YTD Actual	Over / (Under)	2019 Annual Budget	% Of Total	Remaining Budget
1								
2	EXPENDITURE							
3	Total Commissioner Compensation & Payroll taxes	-	-	-	-	33,130.00	0.00	33,130.00
4	Reserve Pay and Payroll Taxes	-	-	-	-	77,508.00	0.00	77,508.00
5	Total EF&R Partner Expenditures	582,047.00	1,164,094.00	1,164,094.00	-	7,395,751.00	15.74	6,231,657.00
6	Professional Services Expense	60.00	10,500.00	7,857.53	(2,642.47)	60,240.00	17.43	52,382.47
7	Postage Expense	-	3,500.00	3,708.68	208.68	5,500.00	63.64	1,791.32
8	Travel Expense	-	200.00	-	(200.00)	2,600.00	7.69	2,600.00
9	Printing	-	3,500.00	-	(3,500.00)	8,000.00	43.75	8,000.00
10	Association Dues	-	4,700.00	-	(4,700.00)	4,700.00	100.00	4,700.00
11	Miscellaneous Expense	-	30.00	-	(30.00)	300.00	10.00	300.00
12	Collection Fee- Fire Protection	-	11,564.00	-	(11,564.00)	23,128.00	50.00	23,128.00
13	Election Expense	-	-	-	-	25,000.00	0.00	25,000.00
14	Intergovernmental Grant	-	-	-	-	2,000.00	0.00	2,000.00
15	Training & Seminar Expense	434.00	-	559.00	559.00	3,000.00	0.00	2,441.00
16	Capital Expenditure - Fire Suppression and EMS Services	-	9,000.00	8,780.22	(219.78)	12,800.00	70.31	4,019.78
17	Total General Fund Expenditures	582,541.00	1,207,088.00	1,184,999.43	(22,088.57)	7,653,657.00	15.77	6,468,657.57
18								
19								
20								
21	2012 GO Bond Fund							
22	EXPENDITURE							
23	Professional Services Expense	-	-	-	-	-	0.00	-
24	Debt Repayment - Fire Suppression and EMS Services	-	-	-	-	365,000.00	0.00	365,000.00
25	Interest and Other Debt Service Cost - Fire Suppression and EMS Services	-	-	-	-	106,050.00	0.00	106,050.00
26	Total 2012 GO Bond Expenditures	-	-	-	-	471,050.00	0.00	471,050.00
27								
28								



King County Fire Protection District 10
Board of Commissioners
AGENDA BILL D10-2019-05
March 11, 2019

SUBJECT: Fire Benefit Charge Appeal Results

SUMMARY STATEMENT: In February, the District held a public hearing on the 2019 Fire Benefit Charge (FBC) and was presented with 18 appeals. Since the meeting, the District has received two (2) additional appeals as well as information relating to a prior appeal that needs to be corrected.

- Two (2) appeals indicated that the sprinkler system discount was not applied
- One (1) appeal approved on February 11, 2019 has since been determined that the FBC was removed from the wrong parcel.

Expenditure Required: N/A

Amount Budgeted: N/A

Fund Utilized: N/A

RECOMMENDED MOTION: Move to grant or deny the appeals as presented in the attachment and instruct the District Secretary to send written confirmation of the Board's action to the taxpayers.

ALTERNATES: N/A

EXHIBITS: Fire Benefit Charge Appeal Results

Originator: SF

Administrative Review: 02/28/19

Action:

Date: 03/11/19

Motion By:

2nd:

Board Secretary:

KING COUNTY FIRE PROTECTION DISTRICT 10
 FIRE BENEFIT CHARGE APPEAL
 STATUS OF STAFF RECOMMENDATION

2019

Line #	Appeal #	Initials	Issue	Name	Address/phone #	Parcel #
Grant Sprinkler Discount appeals						
1	19	sf	Sprinkler system discount not applied	Mark & Gail Costello	21926 SE May Valley Rd, Issaquah, WA 98027	162306903202
2	20	sf	Sprinkler system discount not applied	Brian & Karri LaBree	14147 E Lk Kathleen Dr SE, Renton, WA 98059	182306903903
Grant the correction to which parcel should be charged the FBC						
3	17	sf	Fire benefit charged assessed on wrong property	Mary Scott	13416 248th ave SE, Issaquah, WA 98027	1423069206
Ensure parcel retains the FBC						
3	17	sf	Fire benefit charged assessed on wrong property	Mary Scott	13416 248th ave SE, Issaquah, WA 98027	1423069043
Remove the FBC from this parcel						